

Kanata Highlands Public School School Council Meeting

Minutes of Meeting – February 6th, 2018

Location: KHPS Library

Time: 7:05 – 8:35 pm

MEETING CALLED BY	Shari Fisher & Spencer Callaghan Co-Chairs School Council
TYPE OF MEETING	KHPS School Council Meeting
SECRETARY	Collette Twyford and Aiza Saqalain
ATTENDEES	Parents of students attending KHPS Shannon Jorgensen - Teaching Staff Representative Pauline McKenna – Principal

Parent Members Present

Anna Cole	Devinder Kaur Trehan	Minzah Rizvi
Anthony Rumsey	Fiona Pingyin	My-Lien Bosch
Bushra Fazal	Jen Chandler	Shari Fisher
Catherine Birch	Jihane Hoummady	Spencer Callaghan
Blair Yakimovich for Christine	Katie Robb	Trina Simmonds
Collette Twyford	Meghan Schuler	

Regrets

Aiza Saqalain	Dana Platias	Shannon Clarke
Jason Sadrian	Jessika Mears-Mason	Mary Falzon-Sultana

Non Members

Ngoc Dao	Ziowyan Tang	Ali Sumaidaie
Sayed Raza	Kati Munro Collins	Ruwan Warnapura
Wei	Shanthy Samarasekera	Semira Abdala
Zahra	Antony Trigg	
Guoyan Zhang	Khaleed Alshehabi	

Item 1 – Meeting called to order at 7:05 pm

Shari Fisher

DISCUSSION	Shari welcomed the students who would be presenting and their parents. Everyone introduced themselves.
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Item 2 – Approval of February 6, 2018 Agenda

Shari Fisher

DISCUSSION	<ul style="list-style-type: none"> • Jason Sadrian will not be present for the Treasurer's Update • Shari moved to approve the Agenda as amended; Seconded by Spencer.
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Item 3 – Acceptance of January 9, 2018 Minutes & Action Items

Shari Fisher

DISCUSSION	<ul style="list-style-type: none">• Shari moved to approve the January minutes and action items; Seconded by Spencer.
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Item 4 – Principal’s Report

Pauline McKenna

DISCUSSION	<p>Cross Boundary Transfer Period –February 5 to 20th</p> <ul style="list-style-type: none">• At the OCDSB, all students attend a designated school based on geographic and programming considerations.• In order to attend a school other than your child's designated school an application must be made during the student transfer application period which is Monday, February 5 to Tuesday, February 20, 2018.• Learn more about the transfer process on our website or in our Student Transfer Parent Guide. <p>Speaker Series for all Parents in the District:</p> <p>Understanding Mental Health and Addiction in Youth – Coping and Resilience</p> <ul style="list-style-type: none">• March 1, 2018 - 7:00 – 9:00 p.m.• Sir Robert Borden High School – 131 Greenbank Road• Speaker:<ul style="list-style-type: none">○ Mary Alexandrou - Program Coordinator for the Children’s Hospital of Eastern Ontario’s (CHEO) youth mental health program called YouthNet.○ Natalie Markoff – Director of Communication & Partnerships for PLEO – Parents’ Lifelines of Eastern Ontario. <p>Equity in Action - April 5, 2018</p> <ul style="list-style-type: none">• 7:00 – 9:00 p.m.• Woodroffe High School – 2410 Georgina Drive• Speaker:<ul style="list-style-type: none">○ Chris D’souza – Motivational Speaker and Human Rights Strategist Highly recommend this presentation. <p>Self-regulation for Children and Parents</p> <ul style="list-style-type: none">• April 19, 2017• 7:00 p.m. – 9:00 p.m.• Gloucester High School – 2060 Ogilvie Road• Speaker:<ul style="list-style-type: none">○ Dr. Susan Hopkins - Executive Director - The MEHRIT Centre <p>Special Events for students:</p> <ul style="list-style-type: none">• All grade 2’s and the 2 / 3 class spent the day at the Museum of History recently. Spending most of the day at the children’s museum.
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	<ul style="list-style-type: none"> • All our junior students on Monday, had a chance to skate on Parliament Hill rink and then attend the Hack the symphony” with audacious new explorations of sound and symphonic classics through science and technology. Brought to you by the creative engines of the NAC Orchestra, Canada Science and Technology Museum, pHacktory, and Artengine. • Today students from grade 2 - 6 enjoyed a presentation from Todd Nicholson who is the Chef de Mission of the Paralympic in PyeongChang 2018. He is a Paralympic gold medalist in sledge hockey and former captain of the men’s team. He is travelling to both the Olympics and Paralympics this year. • Our grade 3’s will now begin an inquiry unit on the Olympics where they will be reaching out to other students to help support their inquiry and learning. Looking forward to this and watching the Olympics unfold. • I know our grade 3 class did a fantastic job today entertaining us all with their wax museum here in the maker space. They spent time learning about famous people around the world through their unit on biographies and then became the person in the museum. You could hear from people like Rosa Parks, Catherine Hepburn, Terry Fox and many more. • Our 4 and 4/5 class will be on a field trip to the Mill of Kintail on Feb. 21st to learn about winter ecology. • Our 5/6 and 6 will be going to Bill Mason in late Feb to enjoy some cross country skiing and winter ecology. • Plus we will be hosting two triple ball tournaments. • Also we are welcoming a comic workshop - Freeze DNA will be hosting comic workshop for 45 minutes for students in grade 2 - 5 on Feb. 14th. <p>So, this is a small glimpse of everything happening at KHPS.</p> <p>Welcome to the students of Grade 5 and 6 and their parents present at today’s meeting.</p>
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Item 5- Teachers Report

Shannon Jorgensen and Grade 5/6 Student Committee

DISCUSSION	<p>Grade 5/6 Student Committee Playground Presentation</p>
	<ul style="list-style-type: none"> • Students presented their vision for the KHPS playground including how they went about the project. • As part of the project they had learned a lot of math, but also about accessibility and inclusiveness • The students spoke about the methods they used to decide on the type of playground equipment they are presenting including: <ol style="list-style-type: none"> 1) Measuring the school yard; 2) Brainstorming and collaborating on feasible, accessible and inclusive aspects of a playground; 3) Presenting to all the other classes and holding a vote with respect to some of the big picture ideas to help determine which equipment was preferred (e.g. which type of sandbox; stage vs. hut, etc.)

4) Data from the vote was graphed using CANVA and students also discussed factors that might skew their results and whether certain data should be excluded.

- The final suggestions included the following:
 - Colourful Buddy Bench
 - Dome hut
 - Wiggle walk
 - Pirate ship sand box
- Some additional considerations:
 - Standard Sand box styles were found to have better drainage (feasible) so the compromise is to decorate the sandbox with a pirate themed design instead of the Pirate Sand Box suggested.
 - With regard to hut vs stage, a covered stage with removable pieces was reasonable and suitable to all seasons but 77% of the students voted for a hut over a stage area when given the choice.
- Students used Tinkercad to create 3D versions of the playground equipment with a goal of presenting a scale model. Unfortunately, the 3D printer isn't working (a part has been ordered) so it will hopefully be available at a future meeting

Parents then had an opportunity to ask questions about the project:

- Is this project to become a reality?
 - Shari: Yes, Council has been fundraising for this purposes. Since it will be their playground, the children of KHPS were asked for their input! Their suggestions and ideas will be taken into account as we move forward in determining what is feasible.
- Do we know how much this will cost? Can parents help in construction?
 - Pauline: All projects would have to go through the Board as we are required to use the Board process and contractors. Costing would come from them ultimately. Because we must use school board approved contractors it is not possible to have parents do the work.
- What part of the project did the students most enjoy?
 - Shannon: The most popular item was the hut. Overall, students enjoyed the challenge of looking at ideas that were feasible. She felt the students learned a lot about having an idea and working around / adapting to making it work within various constraints.
- Did the grade level make a difference in what students preferred?
 - Students: Grade 6 wanted the hut and the balancing games whereas grade 5 and under preferred the stage and sandbox equipment.
- Where will the equipment be set up?
 - Shannon: The exact location is still under consideration. Originally there was talk of scattering pieces throughout the yard, but due to accessibility concerns, it may be necessary to group them together.
- Perhaps some of these equipment could be acquired regardless of playground location such as the "Buddy Bench", to give the students a start on their yard and it will grant at least one of their suggestions they have put forth.
- Where did the students get their ideas?
 - Shannon and students. Finding items online and knowing the size of the area of the future playground helped in picking out equipment options. Using a 3D

model will help with the visualization of the reality of the playground area and how the items selected would fit / look.

All attendees were extremely impressed with the quality of the presentation and the learning that had taken place through the project.

Shari and Pauline thanked the students for the presentation

***Grade 5/6 students exited the meeting with their parents

Discussion of location and costing continued:

- What time frame is involved?
 - Shari: The project will be ongoing as funds become available. We have the possibility of getting some funds from the City of Ottawa and the Board and the Council currently has roughly \$20,000 to put toward the project.
- Where and how are the items sourced?
 - Spencer and Pauline: Board policies need to be addressed. Board suppliers may differ in costing so choices would need to be made once the tenders were received.
 - Pauline also mentioned that items must be inclusive, meet the Disabilities Act and once decided upon, the project would be tendered out to businesses.
 - Shannon: location of the playground may dictate the feasibility of using some of the items.
- Can any of the work on the palyground be done during the summer?
 - Pauline: this would depend on the company and its availability.
- Has there been any pricing done when we first looked at this last year?
 - Meghan replied that there is more of a focus on a ball park price, not specific prices of items.
 - Pauline said they would forward their ideas to Dan Fourier at board level to look at their suitability and the suitability of a location.
 - Shannon emphasized that the students all understand that not all of their wishes may be feasible going forward.
- Discussion on location:
 - Shannon: the area by the bus lanes with an accessibility path to the playground would be a great place as it will not interfere with the soccer fields
 - Pauline: either side of the path way to the outdoor classroom was also a suitable space to be considered.

It was generally agreed that in order to get things started a Buddy Bench in the school yard (an item the student requested) could be easily in place sooner rather than later without having to commit to a decision on the playground location.

It was agreed that we would discuss location further at the next Council meeting

Item 6 - Treasurer's Update

Shari Fisher

DISCUSSION	<p>The amount of money available to the Council is as follows</p> <ul style="list-style-type: none">• TD Account Balance \$9533.44• There is approximately \$20,000 in the School Cash Account <p>Shari noted that although Council had approved the Learning Styles Workshop, a vote on the allocation of the funds to the workshop was never taken.</p> <p><i>Shari called a vote on allocating \$500 for the Learning Styles workshop – All in favour</i></p>
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Item 7 - Hot Lunch Updates

Anne Cole and Fiona Pingyin

	<ul style="list-style-type: none">• Lunch Lady is now only one day a week.<ul style="list-style-type: none">○ The company found that there was not enough business to justify more than one day a week given the cost of minimum wages also rising this year.• Pizza had accumulated \$19,000 of which \$11,000 is profit for the school. Orders this term increased to 362 slices.• Parent question: Are the slices all equal are there any issues regarding this?<ul style="list-style-type: none">○ Answer: There has been no issue and generally the slices are uniform.• Parent Questions: Who is the Pizza supplier?<ul style="list-style-type: none">○ Answer: Pizza Pizza.
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Item 8 - Fundraising Updates

Minzah Rizvi

DISCUSSION	<p>8.1 McDonalds fund raiser event</p> <p>Date : Wednesday February 21st 2018 Time : 4pm to 8pm</p> <ul style="list-style-type: none">• There will be marketing this week on Facebook and twitter for the event.• E-mails sent to families with coupons to present when purchasing that evening.• Hard copy should be presented in person on the night of the event.• 20% of total sales will go to KHPS.• Only at the McDonalds located at 886 March Road.• Coupons must be printed out to be valid and families are encouraged to share coupons with friends and family. <p>8.2 Future Events</p> <p>1) Movie Night or Move it Night!</p> <p>Date: April 13th Time: 6:30 – 8 pm</p>
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Dance with instructions, the genre is Hip Hop with a backup plan for Movie night.
Plans are also made for a concessions stand on the night.

There is some difficulty in obtaining an instructor and suggested were made for places to approach

- Richcraft have a Zumba Night and could be a good place to approach.
- Send a note home to parents to ask if they had a suggestion of a dance instructor or business which might like to demonstrate on April 13th.
- West Carlton and Earl of March have dance programs that are popular and there might be students interested in demonstrating the program as part of Volunteer hours.
- International Dance Day was also suggested as a theme.

Other suggestions during the discussion where:

- Junk Yard Symphony is \$452 for 40 mins in April 12th
- Little Rays Reptiles

My-Lien said she would return with more suggestions around this event for the next meeting in March.

She also pointed out that Volunteers are needed for any events as usual.

Suggestion to combine it with a spring book sale

2) End of Year BBQ 2018

The BBQ is shaping up to be more like a Carnival style.

There is a Cycle Safety and Helmet Safety event that is possible on the day.

Food or BBQ would be subject to Health and Safety regulations on the night should the committee host the BBQ themselves. This also depends on the number of volunteers available to help.

Volunteers are needed to form a planning group for the event to begin firm activities on the night.

3) Boston Pizza Event Night (Kanata) – Spencer Callaghan

Date: TBD

Time : 5pm -8pm

- 10% of the total bill at this event will go to KHPS.
- No Coupons are required for this even simply tell the server you are KHPS supporters.
- Possible Dates are March 6th / 7th / 14th / 19th or 21st
- Also dates for the Month of May are an option and will be determined at a future meeting. May 16th is JK/SK information night so not suitable. It should be noted when considering the month of May that Ramadan would begin May 9th.

Item 9 - Communications Update

Jihane Hoummady

DISCUSSION	<ul style="list-style-type: none">• Update of the School Council website is planned. If there are any suggestions or ideas that parents would like to see added or any other specific requests for our Website, please let Jihane know.• Twitter feed will appear on the website in order to directly link Twitter and our School Council website with any posts by the school.
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Item 10 - Learning together Initiatives

DISCUSSION	<p>10.1 Learning Styles Work Shop - January 25th (Shari Fisher)</p> <ul style="list-style-type: none">• Learning Styles was a great success and proved popular among parents and students.• Some parents who signed up for the event did not show on the night which was a problem as there were families interested in attending who had been turned away due to limited space. These families could have taken those spots had they been offered.<ul style="list-style-type: none">◦ 65 registered and 25 -30 did not attend.• There was discussion around how to overcome this issue for future events.• Suggestions of a <u>cancelation sheet</u> on Google Forms along with a <u>wait list</u> for future events that have a limit in numbers.• Send out reminder emails regarding events as the date approaches and ask those parents attending to confirm their booking. Perhaps a reminder is useful as some parents may simply forget the event is on. <p>The learning styles discussed on the night were : Auditory, Visual and Kinesthetic</p> <ul style="list-style-type: none">• A questionnaire was completed by the students to determine their personal learning style. (Some parents did it as well to see how their style compared to their child's!)• Most students and adults have elements of all the above learning styles although one is usually stronger and some have a dominant one.• An opportunity was then given to explore ways to put into practice tools and ways of learning which correspond to the child's more dominant learning style(s) including in relation to organization and learning (science, math and language). <p>Most parents and students appreciated the opportunity to explore these learning styles and see them in action. Parents present found the work shop very insightful.</p> <p>Comments and Discussion</p> <ul style="list-style-type: none">• Discussion and validation around the fact that some children learn best when moving. Several parents mentioned and agreed that this was good to know and vindicated children's learning style and made understanding this fact very useful for their family going forward.• Parents commented that having lists at home for "Chore" completion was a helpful idea discussed in the workshop.• Everyone generally agreed that they would like to see this workshop again at the school. It would provide an opportunity for those who missed out first time to have another opportunity to attend.• It was suggested that in the future testimonials from parents attending workshops could be posted on our social media to publicize the events and this could encourage parents to participate in future workshops as they arise.
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	<p>10.2 Game Resources Library (Meghan Schuler)</p> <p>Math Games Resource Center for students and parents to borrow math games to use at home as enrichment opportunities and a means to support learning at school. Examples of games were: Tenzi, Sumoku, Mobi etc.</p> <ul style="list-style-type: none"> • Remaining funds from our Pro Grant would be used for the purchase of games • Possibility of having a games night where parents can come learn to play the games with their kids. • Meghan explained there were 5 main games to focus on and we would require 6 of each game in order for the Resource center to function effectively. • The cost of each game is approximately \$25 thereby requiring around \$800 to purchase. <p>Shari called a vote on the allocation of the remaining \$1000 of Pro Grant funding for the purchase of games for a Game Resource Centre – <i>All in favour</i></p> <p>Action item: Shannon and Meghan to purchase games.</p>
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Item 11- New Business

Shari Fisher

DISCUSSION	<ul style="list-style-type: none"> • Upcoming OCASC General Assembly meeting is on February 15th for anyone interested. November meeting they discussed School Council banking, including the issue of banking through the school vs. independently. • The Council Meeting scheduled on April 3rd is the first day back to school after Easter Weekend. Shari asked if anyone wished to move this meeting to a later date. • No one present objected to holding the meeting on April 3rd so meeting was confirmed to remain as is.
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Item12. Adjournment and next meeting date

Shari Fisher

DISCUSSION	<p>Next meeting is March 6, 2018</p> <p>Shari moved to adjourn the meeting at 8:35 pm; Seconded by Spencer.</p>
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ACTION ITEMS – 2017-2018

ITEM NO.	DESCRIPTION	PERSON RESPONSIBLE	DEADLINE	STATUS
1	Purchase of Gloves and Napkins for Hot Lunches program	Anna Cole and Fiona Pingyin	December	CLOSED
2	Set up email volunteering forms for future events	My-Lien Bosch	December	CLOSED
3	Prepare a letter from School Council to Marianne Wilkinson regarding safety concerns at crossing on Terry Fox	Spencer Callaghan	February	CLOSED
4	Prepare a template letter to be shared with parents to email to Marianne Wilkinson regarding safety concerns at crossing on Terry Fox	Spencer Callaghan	February	CLOSED
5	Get more information on a fundraising event at McDonald's or another restaurant in the area	Minzah Rizvi	February	CLOSED
6	Get more information about tailoring learning styles to lower grades and on paint night costs and logistics	Shari Fisher	December	CLOSED
7	Get more information on whether additional insurance is necessary and if so, how much	Spencer Callaghan	December	CLOSED
8	Information on Boston Pizza Fund Raising Event	Spencer Callaghan	February	CLOSED
9	Compilation of Games list and costs for Games Library	Meghan Schuler	February	CLOSED
10	Purchase games for Games Library	Meghan Schuler Shannon Jorgensen	March	OPEN