

# Kanata Highlands Public School School Council Meeting

Minutes of Meeting – October 12, 2016

Location: KHPS Library

Time: 7:00 – 9:00 pm

<b>MEETING CALLED BY</b>	Pauline McKenna, Principal KHPS
<b>TYPE OF MEETING</b>	Inaugural KHPS School Council Meeting
<b>CHAIR</b>	Pauline McKenna
<b>SECRETARY</b>	Collette Twyford and Bushra Fazal
<b>ATTENDEES</b>	Parents of students attending KHPS Natasha Smith - Teaching Staff Shannon Jorgensen - Teaching Staff Caroline Moore – Community Member / Teacher Volunteer Pauline McKenna - Principal

## Item 1 – Introduction and Role of School Council at KHPS

Pauline McKenna

<b>DISCUSSION</b>	<p>*Pauline welcomed all parents and thanked them for their participation and interest in the School Council</p> <p>*Discussion of the nature of a School Council and its role in the school going forward</p> <p>*Names and contact info for those interested in being members of the School Council taken via Chrome Book</p> <p>*Discussion regarding Parent Reaching Out Grant – secured grant for \$1000 Building Connections; as well \$500 to support and enhance parent involvement/communication.</p>
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## School Council Members Present

Jen Chandler	Ali Abdelrazzaq	Fiona Pingyin
Joshua Tolmie	Darine Salloukh	Devinder Kaur Trehan
Kindell Tolmie	My-Lien Bosch	Jason Sadrian
Jocelyn Swift	Shari Fisher	Dana Platias
Jessika Mears-Mason	Spencer Callaghan	Collette Twyford
Anthony Rumsey	David Bird	Bushra Fazal
Katie Robb	Mary Falzon-Sultana	Catherine Birch
Trina Simmonds	Minzah Rizvi	Harprit Kaur
Caroline Moore (Community Rep)	Jihane Hoummady	Manmeet Singh
Trisha Yourth	Orma Courtenay	Anu Nandan
Natasha Smith (Teacher Rep)	Shannon Jorgensen (Teacher Rep)	

## Item 2 – School Council Elections

Pauline McKenna

DISCUSSION	<p>* Pauline called for those interested in being Chair of the School Council</p> <ul style="list-style-type: none"><li>• Shari Fisher, Spencer Callaghan and Jihane Hoummady put their names forward</li></ul> <p>* Pauline called for input on the structure of the Chair position. Proposals were:</p> <ul style="list-style-type: none"><li>• Two Co-Chairs</li><li>• One Chair and two Vice-Chairs</li><li>• One Chair and one Vice-Chair</li></ul> <p>* Parent Members voted on the proposed structure with the following results:</p> <ul style="list-style-type: none"><li>• 14 votes for two Co-Chairs</li><li>• 12 votes for one Chair and two Vice-Chairs</li><li>• 2 votes for one Chair and one Vice-Chair</li></ul> <p><b>By majority: Chair position will be held by two Co-Chairs</b></p> <p>* Pauline called for a secret vote on which two of the candidates would be the Co-Chairs</p> <p><b>By majority: Shari Fisher and Spencer Callaghan will be Co-Chairs</b></p> <p>* Pauline called for those interested in being Treasurer</p> <ul style="list-style-type: none"><li>• Jason Sadrian put his name forward</li></ul> <p><b>By acclamation: Jason Sadrian will be Treasurer</b></p> <p>* Pauline called for those interested in being Secretary</p> <ul style="list-style-type: none"><li>• Collette Twyford and Bushra Fazal put their names forward</li></ul> <p>* Pauline put to Council whether they wanted Co-Secretaries</p> <p><b>All in favour: Collette Twyford and Bushra Fazal will be Co-Secretaries</b></p>
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## Item 3 – Parent Input

Pauline McKenna

DISCUSSION	<p>*Participants broke out into small groups and held 3 minute brainstorming sessions at 5 stations to discuss:</p> <ol style="list-style-type: none"><li>1. School colours, mascot, etc., including process</li><li>2. Be Open. Be Curious. Be Kind – what does this mean to you?</li><li>3. Communications between school and home</li><li>4. Organization and Goals for School Council</li><li>5. Fundraising</li></ol> <p>* Parents returned to the larger group where major points arising from the brainstorming sessions were highlighted:</p> <ul style="list-style-type: none"><li>• School Colors - Green was popular</li><li>• Mascot - something based on nature; starting with H (Hurricanes, Heroes, etc.); process should involve children submitting ideas for considerations</li><li>• Be Open. Be Curious. Be Kind – discussion of ways this was put into action by students and within the school including interaction between students at all levels; importance of maker space; morning announcements used for birthday announcements / questions posed by students submitted to a question box.</li></ul>
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	<ul style="list-style-type: none"> <li>• Communications – centralization of communications - apps useful for communications but perhaps school website linking the various apps or social venues for teachers and parents to keep informed of classroom activities and events.</li> <li>• Goals – engagement; information, social events; lunch program</li> <li>• Fundraising -Pizza/hot lunch days and movie night most popular; money should fund extras for school (books, tech, playground); community garden project</li> <li>• Making the most of Trillium Woods for learning opportunities</li> </ul>
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**Item 4 – Varia**

Pauline McKenna

DISCUSSION	<ul style="list-style-type: none"> <li>* Timing of subsequent meetings <ul style="list-style-type: none"> <li>• Other schools have meetings the first and second Tuesdays of the month. To avoid a conflict for parents with children and multiple schools, it was suggested that these dates be avoided</li> <li>• Proposals for the second Thursday of the month or Wednesday evenings</li> <li>• General agreement that 7:00 pm is a good time</li> <li>• Shari, Spencer and Pauline to discuss – possibly sent out an email survey to determine the best date</li> </ul> </li> <li>* Parent Engagement Questionnaire <ul style="list-style-type: none"> <li>• 76 responses</li> <li>• Outcomes will be shared at the next meeting</li> </ul> </li> </ul>
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**Meeting adjourned 8:30 pm**

### ACTION ITEMS – 2016-2017

	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	STATUS
1	Setting next meeting and timing of subsequent meetings	Shari Fisher & Spencer Callaghan		CLOSED