

Kanata Highlands Public School School Council Meeting

Minutes of Meeting – March 6th, 2018

Location: KHPS Library

Time: 7:05 – 9:05 pm

MEETING CALLED BY	Spencer Callaghan and Shari Fisher Co-Chairs School Council
TYPE OF MEETING	KHPS School Council Meeting
SECRETARY	Collette Twyford and Aiza Saqalain
ATTENDEES	Parents of students attending KHPS Shannon Jorgensen - Teaching Staff Representative Pauline McKenna – Principal Marianne Wilkinson- Councillor Kanata North

Parent Members Present

Anthony Rumsey	Fiona Pingyin	Minzah Rizvi
Catherine Birch	Jason Sadrian	My-Lien Bosch
Blair Yakimovich for Christine	Jen Chandler	Shari Fisher
Collette Twyford	Jessika Mears-Mason	Spencer Callaghan
Devinder Kaur Trehan	Meghan Schuler	Trina Simmonds

Regrets

Aiza Saqalain	Dana Platias	Katie Robb
Anna Cole	Jihane Hoummady	Shannon Clarke
Bushra Fazal		

Non Members

Nicole Heebner

Item 1 - Meeting called to order at 7:05 pm

Spencer Callaghan

Item 2 – Approval of March 6, 2018 Agenda

Spencer Callaghan

DISCUSSION	<ul style="list-style-type: none"> • Item 5 –Marianne Wilkinson is expected to arrive around 7:30. Proposed to continue with the agenda and adjust accordingly when Marianne arrives. • Item 8 - Hot lunches, no update for tonight • Item 10 - Communications, no update for tonight <p><i>Spencer moved to approve the agenda as amended; seconded by Shari</i></p>
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Item 3 – Acceptance of February 6, 2018 Minutes & Action Items

Spenser Callaghan

DISCUSSION	<ul style="list-style-type: none">• My-Lien Bosch requested amendments to the February 6, 2018 minutes regarding the End of year BBQ in respect of what she had committed to do.<ul style="list-style-type: none">○ Shari asked if it any present wished to hear the specific changes – consensus that it was not necessary to have the specifics○ Shari to amend the minutes as requested. <p><i>Spencer moved to approve the February 6, 2018 minutes and action items as amended; Seconded by Jen Chandler.</i></p>
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Item 4 – Principal’s Report

Pauline McKenna

DISCUSSION	<p>Hawk’s Olympics</p> <ul style="list-style-type: none">• This began on Friday; all students divided up into 9 different countries.• Students came together on Friday to meet their team and to get to know each other.• Each day this week, students are playing different games in their classroom and points are being award based on the team that wins the game.<ul style="list-style-type: none">○ Example of games - coin curling, building a ramp competition, alphabet hockey, speed skating with paper plates, ice cube racing, etc.• Medals can also be award to students who are discovered doing kind acts throughout the week or perseverance, being open, taking initiative or anything else the class is working on.• On Friday, our grade 6 class will be hosting a series of Olympics challenges for each class to participate in through 4 rotations. Depending on the weather some will be outside or most will be inside. <p>2. Toonie Tuesday</p> <ul style="list-style-type: none">• Thank you to all who supported our efforts for our Education Foundation.• KHPS raised \$384.20 for students in crisis in the Ottawa schools. <p>On behalf of all the staff, we are wishing you all a great March break and hope that you enjoy your family time. See you on Monday March 19th.</p>
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Item 6 – Teachers Report

Shannon Jorgenson

DISCUSSION	<ul style="list-style-type: none">• As Tick season is almost upon us Shannon proposed to invite a speaker to the school to talk about the issue – parents were receptive to this proposal• Suggestion to advertise this presentation for the next Council meeting to reach more parents. <p>Students learning, making connections</p> <ul style="list-style-type: none">• Shannon wished to draw attention to student learning during the school year and its visibility around the school.<ul style="list-style-type: none">○ Shannon encouraged parents to take note of the various projects both in English and French located along the corridors, in offices and classrooms when they visit the school. “Seeing Learning in the Halls”• Teachers are making connections in learning in the classroom using experiences the students
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JK/SK

- A walk in Trillium Woods led to art, alphabet and number sense activities
- Celebrating **Dr. Seuss' Birthday** by talking about the author and reading some of his stories (e.g. *The Cat in the Hat*)
- Students also did self portraits as part of love yourself and others for who you are.
 - Pauline commented that an EC researched and obtained paint that better reflected skin tones.

Grade 1

A Student posed a question: Why is a spider not an insect? Which led to:

- Inquiry research
- Art and crafts
- Math using tally marks ,identifying and numbering different types of spiders

Also using winter Olympics theme

- Sorting sports in to snow and ice themes
- Using French vocabulary

Grade 2 and Grade 3

- Currently covering Simple Machines and have constructed items in the maker space demonstrating pullies, wheels, axels and screws.
- Built a Penguin Olympic Village depicting each of the winter sports involved.
- Some Students also wrote French biographies about Olympic athletes which can be seen on the Notice boards on level 2 in the school.

Grade 4

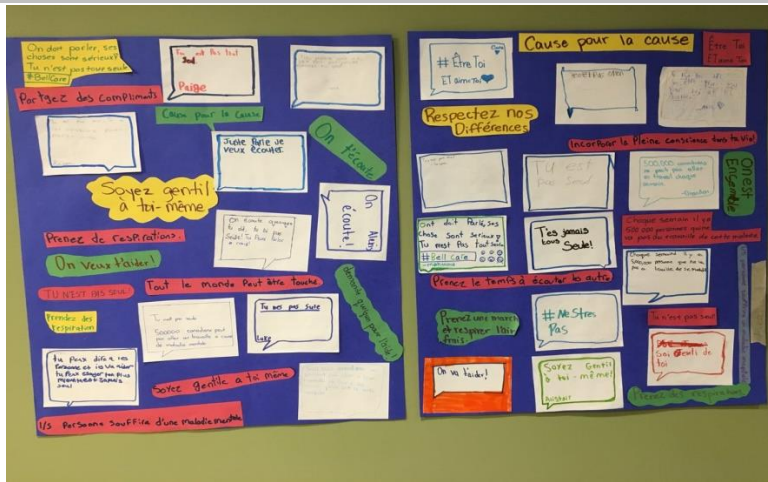
- Athletes: What are they saying to themselves as they prepare to begin their competitions? What are they listening to on their IPod?
- Students made puppets and created a play which also involved recording, reading and writing music for their play.
- In science for example students are looking at light in all its forms and sounds and classifications for each.
- Students look at 3D optical illusions art similar to Patrick Huges styles.

Grade 5 and 6

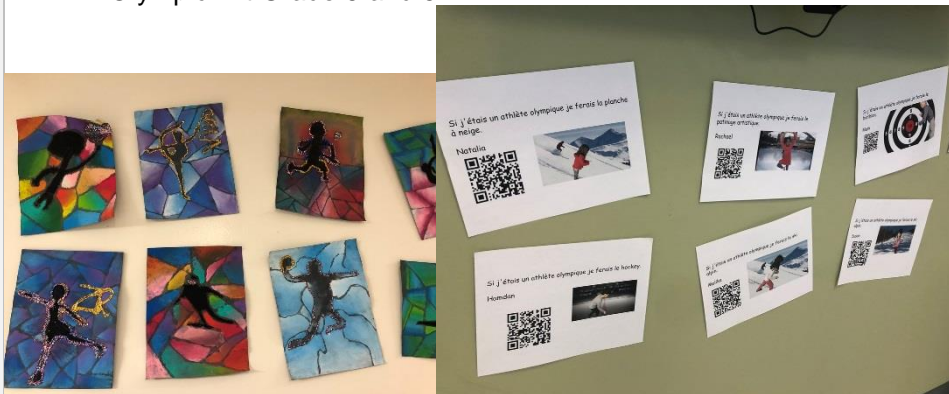
- Physical vs chemical change - they have centers to examine changes in matter and see physical and chemical changes in action.
- Winter Olympics art!

During this month there was a "Bell Let's Talk" module on mental health

- Students made pencil grams for each other
- Encouraged discussion about mental health and how to help each other (e.g. listen)
- Ways to contribute to the effort to end stigma,



- Olympic Art Grade 6 and 5



Grade 6

Are using **Flip Grid**:

- Allows the teacher to pose questions and for students then to post an answer or comment on their thoughts on what they have learned.
- Students can then access the videos and see the comments of their class mates.
- Shannon said this was also useful when a student is explaining a new topic or concept for each other. For example if a new concept in math is proving tricky to understand students can review videos of the concepts explained again at any time.
- They are using videos to discuss topics of interest to them such as “Rights of the Child”. A video is made posing a questions and students are free to make a video response to this questions.
- Some videos were posted on twitter and surprisingly an Australian school contacted our Grade 6 classes about Global Awareness and perhaps the classes sharing thoughts on what they have learned.

MATH

- Exploring fractions via centers using dominoes
- Playing games such as
 - Fraction war
 - Equivalent Fractions
 - Converting fractions
- Students record their outcomes. Once a concept is mastered students receive an exit ticket to move on to the next center.

Question: How are the videos monitored for quality and presentation. How does it work logistically?

- Class is divided into Groups: some working on videos and some working in centers
- There is no “shooting for perfection” as there is some noise and back round movements, in general it’s been a well receive tool of learning among the students.

Item 7 – Treasurer’s Update – Jason running late so item postponed

Item 9 - Fundraising Updates

DISCUSSION

9.1 McDonalds Recap (Minzah Rizvi)

- The event ran smoothly and had a good turnout
- Coupons presented where kept in a box by the register with amounts written on them and then later tallied.
- For those who did not have coupons but stated they were there for the fundraiser. McDonalds staff kindly took note of the extra purchases
- No estimate on total funds raised at this date.

9.2 Move Night & Year End BBQ (My-Lien Bosch)

“Move it Night” Event

Date : April 13th

Times 6:30pm to 8:45pm

Locations: KHPS School Gym

- No food simply concessions stand offering snacks and drinks.
- All instructors are volunteering their time
- A few tables will display advertisements and information about the presentation.

Schedule

- 6:45 pm yoga warm up Tatiana from KHPS
- 7:00 pm Jazz TBD
- 7:30 pm Salsa Dany from Salsa Babies
- 8:00 pm Hip Hop Earl of March Dance Students
- 8:30 pm Yoga cool down Tatiana from KHPS
 - Demonstrations are about 15 to 20 mins in length
 - 30 mins between the start of each demo
 - Background Music in-between demonstrations

Discussion:

- There was some concern that 30 mins between demonstrations might be too much time and is there something happening between demonstrations for those attending?
 - Attendees will have the concessions stand, tables advertising playground information and fundraising efforts and also dance information.
 - In reality there are only 10 mins between demonstrations as the 30 mins includes the demo, the set up and the changeover to new demonstrations which account for the majority for time allocated to each presentation.

Suggestions for the night to raise money:

- Donation boxes

- Advertising that this is a fundraiser for the playground using display signs in the gym and school halls
- Entrance by donation (suggested: \$5 per person \$10 Family)
- Concessions stand sales

Food – Baked Goods

- Request for parents to bring baked goods to sell at the concession stand?
 - If committee members would bring along a baked item this would be a good help
- School could ask parents volunteers to also consider donating some baked goods or juice boxes on the night

Volunteers:

- Music Coordinator : Anthony
- Concessions Volunteers: Minzah
- Concessions Purchases: Jihane
- Baked Goods coordinators: Minzah
- Donations of Visual displays: My-Lien
- Poster for events: Jessika
- Volunteer Sign-up sheets will also be posted for help in all the above areas.

Discussion

- Anthony: for sound and presentation purposes a sub-woofer and colored lights would be needed on the night.
- Slide show showing collages of the playground and potential items
- Shannon: World Changers group might have a presentation table
- Spencer: just buy drinks and snacks to keep things simple. Particularly drinks rather than ask for donations of drinks.
 - Minzah said that there will be drinks purchased for the night and that the donations of drinks was only an option on offer for parents who perhaps do not bake or cannot for some reason provide a baked item for donations.
- Safety:
 - Volunteers might be needed to supervise on the night as during movie night some kids were quite active around the hall and this event may require more supervision in the halls particularly during intermissions. This would help with safety and also for clean up after the event Volunteers would be helpful.
 - Perhaps volunteers in the area of supervision could wear colored shirts or vest of some sort to distinguish their presence.
 - Pauline also suggested that a safety announcement be made at the beginning of the event pointing out exits, asking parents to supervise their children at all times, locations of recycling bins, bathrooms and also note the presence of volunteers in the gym to help with any queries.
 - Shari pointed out that wires would need to be secured to avoid tripping.
- Timing:
 - Spencer: end time of 8:30?
 - Might not work out due to timings of the demos.
 - Trina: perhaps have a list of the schedule on display on the night for parents to know what happens next - perhaps on the screen
- Volunteers:
 - Spencer: perhaps having a sign up sheet in the next week would be useful to adjust where and when to place volunteers we have.

Funds: My-Lien requested \$300 for the event as follows:

\$100 float
 \$100 Sound and lighting
 \$100 to purchase concession stand food items (water and juices in particular)

Spencer called a vote on allocating up to \$300 for the event - *All in favour*

END OF YEAR EVENT

Date June 22nd

Location KHPS Grounds and Gym

Items available

- **Dinner:** Food Trucks (not Pizza). Reduces need to coordinate food for the evening. Suggestion to charge the truck for set up instead of taking a cut of their profits after the fact?
- **Photo Booth** with fun props and back drops for families to play around with for photo ops. Donation box at this location
- Donations boxes at various points around the event.
- Concession stands for drinks, freezies and cupcakes/dessert items

Entertainment

Is it possible to have a sponsor for the entertainment?

- Junk Yard Symphony
- Rays Reptiles
- Face Painting (Possible cost of \$600!)
- Balloons and Tattoos
- Thought of a concerts with each Grade performing one song
- Fire Trucks might come as is the practice for Fire Dept. to participate in such community events such as this.

Volunteers!

- Volunteers Needed
- To be confirmed once the event plans are under way.
- High schools kids might be helpful and can count as volunteer hours.
- More volunteers required to take charge of additional aspects of planning (Sub-committee)
- Volunteers needed to check with Fire Dept and Police to attend the community event.

Discussion

- Meghan: should we try and keep things simple for example side walk chalk? For kids to play with in the grounds.
- Start time around 5:30pm with entertainment to begin at 6:30pm.
 - Pauline agreed this would work,
- Spencer suggested the whole event not be too heavily focused on fundraising and for the council to absorb the costs and for folks to just relax and have fun
 - Some present felt some fundraising should occur as the playground appeared to have rising costs in order to meet the current plans.
- Other suggestions for items of interest on the night were:
 - Bake sale table - very good for fundraising.
 - Raffle ticket and prizes? Some felt that this was a lot of work last year and perhaps to keep it simple and not have a raffle this year.
 - Suggestions of a Google Form to brain storm ideas that a simple and easy to put together.
- Majority agreed that entertainment will be discussed further at the next KHPS Council Meeting

- Marianne Wilkinson suggested that Ottawa Library have a makerspace mobile and the local Robotics community might like to participate in entertainment for the End of Year BBQ at KHPS. She also mentioned she would like to attend our End of year BBQ and would bring Ms. Jenna Sudds (her choice for her replacement at the upcoming elections) with her

item adjourned as Marianne Wilkinson had joined us

Item 5- Traffic on Terry Fox

Marianne Wilkinson, Councillor Ward 4

DISCUSSION	<ul style="list-style-type: none"> • City so far has found the traffic calming measures currently on the area of Terry Fox Road are effective. <p>Pauline mentioned that her concern is that:</p> <ul style="list-style-type: none"> • Traffic on Terry Fox is not used to a school being located on Terry Fox Road as case in point there are still situations where people pass by the school when trying to locate it. • Pauline also pointed out that the school has students bused but some parents choose to walk to school and some kindergarteners will choose to bike with their family. All of which poses a concern for the KHPS community going forward and this is why we are communicating those concerns with Marianne and the local council. Pauline mentioned that she knows there have been several “close calls” at the traffic light junction already. • Pauline asked if we could have the painting on the school road that says “School Zone” and the “School Zone” Sign as she has seen this at a lot of schools because this would be another thing to give people a heads up that it is a school zone. <ul style="list-style-type: none"> ○ Marianne pointed out that the painting on the road doesn’t actually stop the traffic but she agreed it would be a good way to make drivers aware. • Spencer asked about the road speeds when the new school is built (Catholic school board, Elementary school). He wondered if the 60 km limit might start further along that road then it is currently located. <ul style="list-style-type: none"> ○ Terry Fox and March Road are arterial Roads (along with Campeau Drive) and due to traffic demands it is not possible to reduce speeds without effecting traffic flow particularly at peak times. ○ Also due to the lack of houses on these roads it can tend to make people drive faster. So a speed limit lower than 60 or extending its zone is unlikely to happen on Terry Fox or March Road as things currently stand. • Having a second traffic light especially when ‘schools go in’ will help traffic flow and allow for school buses to pass through going forward. • Marianne mentioned that she will get complaints from the business people in the area that there are too many traffic lights and in fact she already is dealing with complaints from the businesses in the area about traffic flow. • A <u>Walking Guard</u> might be an option - Marianne will add it to our list of traffic calming requests <ul style="list-style-type: none"> ○ The city would need to do a survey of crossing activity at the stop light on Terry Fox to see if the area would warrant a crossing guard. ○ In order to do that survey there need only be a small number of “walkers” in the area, 15 or so, for the city to consider a walking guard. Referencing Pauline’s comment that KHPS has some students walking and biking so it’s very possible we could apply for a school crossing guard.
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- The council will survey the need first and this will occur in spring normally. The day the survey is carried out is random and there is no way to ascertain what day that survey would occur. It should reflect a typical day.
 - Budget is the issue if we qualify it would begin in the fall and all depend on the budget at the time but it's worthwhile getting it on our list.
 - The City pays for the crossing guard but the Ottawa Safety Council hires and trains the crossing guard staff.
- Pauline remarked this would be of real value to the school as our numbers are only going to increase and definitely more will be walking to school. In the spring and fall there are a lot of families that walk and bike.
 - Marianne remarked that with the parents with them it still should be relatively safe to do.
 - Pauline commented that there are still a handful of Grade 5 and 6 students that currently do walk and may not always have adults with them due to the short distance involved.
 - Spencer asked about the procedure to follow when applying to the council with our requests and concerns (Speed limit, road signage and paintings, traffic lights, crossing guards etc.)
 - Marianne said to call 311 for information on contacts and also call her office as she had people who can help explain the procedure.

Other points of note during the discussion:

- **Richcraft Recreation Center** intends to use the KHPS Soccer Pitch for soccer summer camps using the walk through the woods pathway. This use might help with our request for traffic calming measure in the area plus a possible pedestrian path to make the area between Richcraft Centre and KHPS more accessible.
- **Population** in the area is expected to rise by 10,000 and there is no plan to build elementary schools to accommodate this increase, other than a high school. This is something of a concern for Marianne.
- **Construction** workers are currently working on drainage construction in the area. This will lead to better roads and water supplies to the KHPS School and surrounding areas hopefully by June 2018. Direct link to water supply rather than pumped.
- **Roads and lights** will be installed gradually over the summer months
- **New Elementary school** (Catholic) to open near KHPS. Sept 2018
 - Shannon asked the times of the new school opening to which Marianne answered that she did not have information as this would be determined by the bus company's schedules.
- **Houses** construction likely to start around September 2018
- Some **zoning** has been made for a High school however there is no immediate plan to construct one just yet.
- **Marianne Wilkinson** will not run for office in 2018 and is endorsing **Jenna Sudds** as a candidate to replace her in the upcoming elections.

Further information on construction in the Kanata Highland area can be found at

Marianne Wilkinson Website:

<https://mariannewilkinson.com/>

For concerns on Traffic Calming measures in the Kanata area :

<https://mariannewilkinson.com/where-would-you-like-to-see-traffic-calming-measures-implemented-in-kanata-north/>

Information Regarding the Kanata Highlands Development area:

<https://mariannewilkinson.com/development/820-huntmar-drive-urban-expansion-study-area-kanata-highlands/>

Item 9 - Fundraising Updates Continued

DISCUSSION	<p>9.3 Boston Pizza Night (Spencer Callaghan)</p> <ul style="list-style-type: none">Dates suggested 9th May with May 8th as back up?Wednesday date coincides with Pizza Day at KHPS so it was suggested May 10th. <p>Action item: Spencer to confirm May 10th with May 9th and 8th as back up dates.</p>
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Item 7 – Treasurer’s Update

- Jason has established an email account for treasurer communication which can be transferred to other treasurers in the future and makes communications easier.

KHPSFINANCE@GMAIL.COM

1) TD account Balance \$9,068

School Accounts:

2) Pizza Day Account \$22,151

3) Movie night account \$1,355

Total in accounts \$32,574

Remaining Pizza Days (March 6th) 15 days \$5,916

Allocations Pro Grant Game Resource Center \$1,000

Meghan to submit receipts for games to Jason.

Allocations- Learning styles (already issued) \$500

Total Commitments and Pending allocations \$7,416

Available Funds for 2017 -2018 \$25,658

Item 11- Games Resource library

Meghan Schuler

DISCUSSION	Meghan has purchased the math games and will submit receipts to Treasure.												
		<table> <tr> <td>Mobi Kids</td> <td>5 games</td> </tr> <tr> <td>Mobi Regular</td> <td>7 games</td> </tr> <tr> <td>Tiny Poka Dot</td> <td>10 Games</td> </tr> <tr> <td>Prime Club</td> <td>2 games</td> </tr> <tr> <td>Sumoku</td> <td>10 games</td> </tr> <tr> <td>Total Cost</td> <td>\$930.25</td> </tr> </table>	Mobi Kids	5 games	Mobi Regular	7 games	Tiny Poka Dot	10 Games	Prime Club	2 games	Sumoku	10 games	Total Cost
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Prime Club	2 games												
Sumoku	10 games												
Total Cost	\$930.25												
	<ul style="list-style-type: none"> • Games to be kept in a central location so they are easy to access. (Resource Room) • A master tracking sheet will keep record of games taken out for class and home use • Kept in the math section of the Resource Room • Sign out sheet for kids and teachers when taking games home. 												

Item12. Playground Project

Spencer Callaghan

DISCUSSION	<p>Pauline:</p> <ul style="list-style-type: none"> • Spoke with Dan Fournier, school board coordinator for play yards, would have to be modified to comply to the CSA and annex-H, for accessibility • The site has some flexibility but not sure where you would like to develop the playground. • Please keep in mind that whatever we do, we need to have the elements accessible to all, so pathways may be required to provide this access and any climber would have to be accessible as well, mulch pathways work well for resilience but also provide compliance for access. • So when planning, if we need to provide access in the farthest points of the yard, this will impact our project costs and budget, the closer to the hard surface the better and not in a location where there are future portables. • It is best to submit request for full playground funding all at once for approval and tendering for contractors; rather than raising money for one item at a time. • Discussed location of play structure; challenge with location of future portables. Dan is discussing this further with other board staff. 					
	<ul style="list-style-type: none"> a) Buddy bench - best to go metal for maintenance and lifespan of bench or heavy thick cedar <ul style="list-style-type: none"> o cost \$1215.00 - \$1835.00 plus footings/sleepers + HST b) Walking bridge - possible to do c) Stage - flat deck; perhaps do by outdoor classroom so can access seating from rocks; add exterior white board d) Zig - zag – ok e) Seesaw - ok; might be better to do in metal f) Play houses - ok; could be possibly \$10,000 plus site/ground preparation; estimate cost g) Raised sandbox - kinder yard; ok 					
	<p>Funding</p> <table> <tr> <td>City of Ottawa Fund available for playground</td> <td>\$7,500</td> </tr> <tr> <td>School boards Matches</td> <td>\$7,500</td> </tr> </table>		City of Ottawa Fund available for playground	\$7,500	School boards Matches	\$7,500
City of Ottawa Fund available for playground	\$7,500					
School boards Matches	\$7,500					

- in the past City of Ottawa only provided grants to manufactured play yard; we can still apply and ask for \$7500 grant just may need to sell them on the idea of the natural playground

Challenges Ahead

Regulations Meeting board criteria for playground could add to costs as accessibility is important and of course safety regulations.

Location of the playground important it must meet Board regulations re: accessibility. Available locations may need trails in order to make them accessible for all.

Portables: Expected on the school grounds due to growing numbers and as such will need space for placement, so certain areas on the tarmac have been allotted to these new portables thus cutting down options of using that area for the playground.

Drainage: could be an issue with locations as some areas chosed have slopes and could prove challenging.

Geology / Gradients : There is a “drop off” area after the soccer pitch so drainage there could be an issue when locating the playground here and may cost more to address.

The soccer field cannot be flipped or altered due to drainage challenged, so its location is fairly fixed.

Outdoor classroom a good option but there is a need for a trail to provide accessibility for all and this will raise the costs of playground installations.

There is a possibility to put a stage at the outdoor classroom area but may need to be built into the area as there is a slope/grade and as such will adds to installation cost.

Questions :

- Can the Outdoor classroom be altered to a semi-circle of rocks instead of a full circle thus offering some space for a stage in the area?
 - yes
 - Stones could be used as seats in front of the stage area and perhaps a sand box in front of the stage also.
 - The Sandbox idea put forward was also suitable for our playground.
- Is there an option for a four square?
 - There is a four square in the yard,
 - could also be resurfaced and used for the playground area.
- How many portables? (TBD)
- Can we move the playground once the portables need to be installed if need be?
 - General discussion was this might not be practical solution and may involve further costs. Playgrounds require certain types of surfaces (M\mulch) due to safety regulation and not very practical for moving.

Further discussions:

- With regards to the proposal for a Playhouse would need approximately \$10,000 plus site preparations.
- **Buddy Bench** is something that can be done now.
 - Wood not recommended. Metal more suitable and durable

	<ul style="list-style-type: none"> ○ Colors available are Yellow, Red and Blue. ○ Some discussion on having two benches- one each side of the current yards. ○ This bench is certainly something that can be in place before the playground begins and is fairly mobile if relocation is required. ○ It would be nice to have one in place before the current grade 6 graduations as a gesture of good faith in their efforts and input for the KHPS playground. <ul style="list-style-type: none"> ● Balance Beam - could it be placed also as its potentially mobile? <ul style="list-style-type: none"> ○ Pauline: this would require laying down a wood chips surface and so would be difficult to locate and relocate if circumstances required once the location of the playground is established. ● The stage could also be placed in the outdoor classroom but perhaps it is best to decide upon the location of the playground before building the stage so this will determine structures that are feasible and possible cost going forward. <p>Pauline mentioned that Dan's advice is to have a full proposal done before applying for the grants and that the playground should be built all at once rather than piecemeal.</p> <p>The overall cost for the playground built using OCDSB approved vendors and regulations is between somewhere \$50,000 and \$80,000</p> <p>Pauline pointed out that there is information on the OCDSB websites for parents and committee members interested in following up on the procedures and regulations involved.</p> <p>Information about Playgrounds in OCDSB websites</p> <p>https://www.ocdsb.ca/cms/one.aspx?portalId=55478&pageId=1540630</p> <p>https://ocdsb.ss13.sharpschool.com/cms/one.aspx?portalId=55478&pageId=1727699</p> <p>https://www.ocdsb.ca/UserFiles/Servers/Server_55394/File/Parent%20Portal/School%20Council/Playstructure%20Presentation%20-%20School%20Council%20Training%20Day%20Sept%2027,%202014.pdf</p> <p>Information on Grant applications on the OCDSB website</p> <p>https://www.ocdsb.ca/cms/one.aspx?portalId=55478&pageId=1540807</p>
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Item 13 – New Business.
Spencer Callaghan

	Nothing to discuss
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Item 14 – Adjournment and next meeting.
Spencer Callaghan

	<ul style="list-style-type: none"> ● Next Meeting April 3rd 2018 <p><i>Spencer moved to adjourn the meeting at 9:05; seconded by Shari</i></p>
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ACTION ITEMS – 2017-2018

ITEM NO.	DESCRIPTION	PERSON RESPONSIBLE	DEADLINE	STATUS
1	Purchase of Gloves and Napkins for Hot Lunches program	Anna Cole and Fiona Pingyin	December	CLOSED
2	Set up email volunteering forms for future events	My-Lien Bosch	December	CLOSED
3	Prepare a letter from School Council to Marianne Wilkinson regarding safety concerns at crossing on Terry Fox	Spencer Callaghan	February	CLOSED
4	Prepare a template letter to be shared with parents to email to Marianne Wilkinson regarding safety concerns at crossing on Terry Fox	Spencer Callaghan	February	CLOSED
5	Get more information on a fundraising event at McDonald's or another restaurant in the area	Minzah Rizvi	February	CLOSED
6	Get more information about tailoring learning styles to lower grades and on paint night costs and logistics	Shari Fisher	December	CLOSED
7	Get more information on whether additional insurance is necessary and if so, how much	Spencer Callaghan	December	CLOSED
8	Information on Boston Pizza Fundraising Event	Spencer Callaghan	February	CLOSED
9	Compilation of Games list and costs for Games Library	Meghan Schuler	February	CLOSED
10	Purchase games for Games Library	Meghan Schuler Shannon Jorgensen	March	CLOSED
11	Date for Boston Pizza	Spencer Callaghan	April	OPEN