

Kanata Highlands Public School

School Council Meeting

Minutes of Meeting – October 1, 2019

Location: KHPS Library

Time: 7:05 – 9:00 pm

MEETING CALLED BY	Shari Fisher and Spencer Callaghan (Co-Chairs School Council)
TYPE OF MEETING	KHPS School Council Meeting
SECRETARY	Stephanie Desjardins
ATTENDEES	Parents of students attending KHPS Kim Parmalee - Teaching Staff Representative Pauline McKenna – Principal

Parent Members Present

Dorothy Vernon Thaka	Jennika Maheral	Trina Simmonds
Fiona Pingyin	Meghan Schuler	Catherine Birch
C.Y.	Dana Platias	Isil Oemirel
Stephanie Desjardins	Jason Sadrian	Amanda Peacock
Celeste Partington	Tina Gloyn	Sreerekha Verma
Shyla Hunter	Emilie Williams	Ajit Singh Sandhu
Lyndsay Melkin	My-Lien Bosch	Anna Cole
Anna Ahmad	Anthony Rumsey	Orma Courtenay
Bushra Baseem	Spencer Callaghan	Shari Fisher

Non-member Present

Xiao Mingyan	Wei Qian	Yun Fu
Haiyun Wang	Mehdi Torbatian	

Regrets

Katie Robb		
Devinder Kaur Trehan		
Minzah Rizvi		

Item 1 – Meeting called to order at 7:05 pm

Shari Fisher

Item 2 – Welcome and Introductions

All

Item 3 - Approval of October 1, 2019 Agenda

Shari Fisher

DISCUSSION	<i>Shari moved to approve the agenda as presented; seconded by Spencer Callaghan</i>
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Item 4 – Acceptance of June 4, 2019 Minutes

Shari Fisher

DISCUSSION	<i>Shari moved to approve the June minutes as presented; seconded by Spencer Callaghan...</i>
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Item 5 – Election of Council Members for 2019-2020

Pauline McKenna

DISCUSSION	<p>Pauline invited all those present to identify their interest in being members of Council – while all are welcome at the meetings, as a member of the council you will be able to vote at meetings. Members are committing to attending meetings – held the first Tuesday of the month from 7-9 pm. If you are unable to make a meeting, please let one of the co-chairs know you will not be present</p> <p>For those who would like to take a greater role, certain positions are available as part of the executive: Chair/Co/vice, Treasurer(s), Secretary, Fundraising Chair(s), Communications Chair(s) and Lunch Coordinator(s)</p> <p>Vote begins: Co chairs:</p> <ul style="list-style-type: none"> - As Shari and Spencer have been Chairs for more than 2 terms, if there are others interested in the position they would step down - Meghan Schuler put her name forward; Bushra Baseem also put her name forward – Meghan indicated a preference to work with one of the existing Chairs for experience and would withdraw her name; Bushra agreed to let Meghan take the position <p><i>Acclaimed: Meghan Schuler and Shari Fisher</i></p> <p>Treasurer: Dorthy Vernon Thaka and Shyla Hunter put their names forward – <i>Acclaimed</i></p> <p>Secretary: Ajit Singh Sandhu, Lyndsay Melkin and Orma Courteney offered to share the responsibility – <i>Acclaimed</i></p> <p>Fundraising: Stephanie Desjardins offered to continue in the role – <i>Acclaimed</i></p> <p>Communications: Sreerekha Verma offered to continue in the role, Isil Oemirel also put her name forward– <i>Acclaimed</i></p> <p>Pizza – Lyndsay Melkin has stepped up to fill this position already – <i>Acclaimed</i></p> <p>Lunch Lady – Anna Cole – <i>Acclaimed</i></p>
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Item 6 – Principal’s Report

Pauline McKenna

DISCUSSION	<p>Joelle Rudick our vice Principal sends her regrets as she had a family commitment tonight. She looks forward to attending future meetings.</p> <ol style="list-style-type: none"> 1. Welcome back, thank you for being here to support our school community. Thanks for making this such a smooth start to the school year. Appreciate all the interest and commitment to school council...could not do it without you all! We have 435 students this year. Last year we were at 354. Busy month getting to know our students and building our classroom communities.
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2. EQAO results for first year - a quick snapshot of our 41 grade 3 students and 23 grade 6's; purpose of EQAO is to examine patterns over several years both school - board and province; We now have 3 years for grade 3 and two years for grade 6. Ideally need 5 years of data is really identify patterns, etc.

2016-2017 - 40 grade 3 students

reading 78;

writing 68

math 70;

2017-2018 - 44 grade 3 students

reading 93;

writing 84;

math 80;

2017-2018 - 38 grade 6 students

reading 97;

writing 97;

math 76;

2018-2019 - 41 grade 3 students

reading 73;

writing 73;

math 59;

2018-2019 - 23 grade 6 students

reading 100;

writing 100

math 96;

At grade 3, we are at or above for writing and math; for reading we are 73, board is 76, province is 74 At grade 6, we are above board and province for all three assessment areas. Reviewed board vs province vs school results; copy of full report on school website.

Math teachers met today with quality assurance staff to review our results in detail. Our results are what we expected and reflect our report card data. This only shows a small amount of the school's learning.

Provincial direction is for all schools to have a math learning plan for the school year based on data; we are in the process of developing our focus and will share with community in coming months. EQAO is just one piece of data when reflecting on a school; all schools are so much more than just their EQAO scores. We will continue to develop and foster understanding and implementation of our STAR math problem solving process. Build basic math facts with students and their understanding of number sense is key for all learning in math. We recognize that all students have strengths and weaknesses. We are committed to building all their learning skills, not just math and language, ie. art, tech and critical learning skills.

3. Family donations for student activities - these funds will be spent by divisions on student activities; we will inform school council once decisions and plans have been made. Kinder \$1493.80; Primary \$2153.40; Junior \$1455.00; 60% of families have contributed.

School generated funds:

- athletic program \$105.73 (spent funds on getting additional balls for school yard this month)

- HST \$4067.29,

- Milk Program profit for 2018-2019 \$1554.78, which will be spent to support books and materials for the Makerspace,

- Mirror Netting \$870.92, and

- school rebate \$1303.86

	<p>4. Would ask council to review dates selected last spring for school events and make definite decisions on dates as community groups have a strong interest in using school; we can always ask in advance if we need an additional date.</p> <p>5. Labour Relations Update - all work continues as normal in the OCDSB. Parents will be informed about any changes to our labour relations negotiations.</p> <p>6. Parent Conference is scheduled for November 9th - open to all parents to attend. See OCDSB website for more details.</p> <p>7. Free Speaker Series on the topic of Protecting your child against Sexual Abuse - October 10th 7pm at Earl of March see website for more details.</p> <p>8. Every October Islamic Heritage Month is recognized in Canada. This is an opportunity to learn about the history and culture of Ontarians of Muslim heritage, as well as to appreciate the significant contributions made by the Islamic community. We welcome families and students to share their contributions with our school members. Feel free to reach out to your teacher.</p> <p>9. School Activities</p> <p>Highjinx - had our first one - now moved into classrooms, student population too large. Very successful!</p> <p>Orienteering training coming up with staff. Looking to use the course with lots of different age groups and with local schools.</p> <p>Gardening workshops with grade 3 students; been enjoying the harvest from the garden.</p> <p>Pizza and milk underway - huge thanks to Lyndsay for helping to coordinate pizza. Thanks to Fiona and Anna for doing it for three years!</p> <p>Lots of outdoor learning, forest walks and building a sense of community!</p>
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Item 7 – Teachers’ Report

Kim Parmalee

DISCUSSION	<p>Math – School Learning Plan at KHPS</p> <p>Grade one begins the process of learning and having difficulties with learning. They begin with conversations with the students about a visual math 'problem'. They also encourage all students to answer and understand how to change their thoughts on the answers - through the chatting about the math problem. No one is 'wrong', but they all get to see how they got to the answers. They use the STAR method to problem solving and seek to build a conceptual understanding of a number across all grades.</p>
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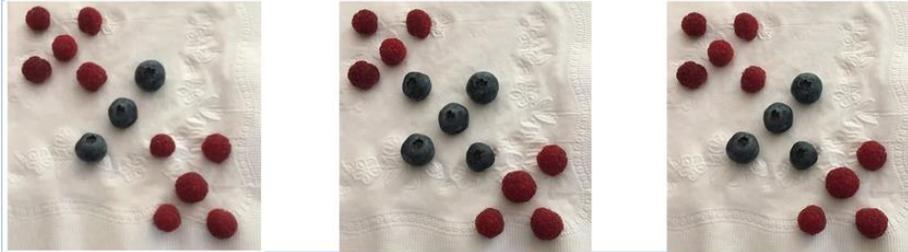
Kanata Highlands School Learning Plan

1. Build confidence in students, positive self talk.
[Mojo](#) - Positive mindset, mistakes make our brains grow
2. Number talks or math talk each day in all math classes.

What do you notice? What do you wonder?

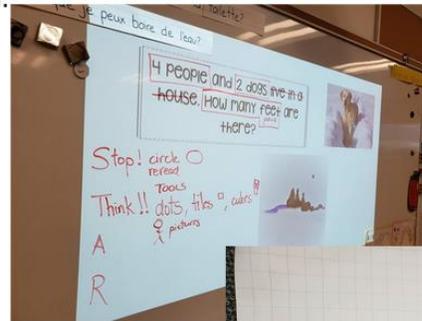
OR

What is the answer? What strategy did you use?



Continue implementing our STAR approach to math problem solving and communication.

S	Stop! Underline, circle, reread, two part question?	<input type="checkbox"/>
T	Think! Make a plan, decide on strategies	<input type="checkbox"/>
A	Act! Solve with numbers/pictures/words	<input type="checkbox"/>
R	Review! Reread, check over with calculator, answer all parts, circle final answer, add final sentence with answer(s)	<input type="checkbox"/>



Item 8 – Council Priorities for 2019-2020

Shari Fisher

DISCUSSION

Shari presented council priorities for 2019-2020 based on last year's priorities and feedback:

Priority 1: Engagement – Provide a forum for parental involvement and engagement in KHPS

Priority 2: Fundraising – Raise funds to support and enrich the educational experience for all students

Priority 3: Student well-being – Support the school in enhancing the safety and well-being of the students

Shari called a vote on adopting the Council Priorities for 2019-2020 as presented - All in favour

Item 9 – Treasurer’s Update

Jason Sadrian

DISCUSSION	<p>Jason handed out a financial update</p> <p>Anthony did the financial audit over the summer: 23 withdrawals and 23 deposits. There were 2 withdrawals that weren't documented. Jason will work with Anthony to reconcile.</p> <p>Starting in early 2019, all reimbursements are done electronically through an approved process. This has assisted with the decreasing paperwork and time required for this role.</p> <p><i>Shari called a vote on the allocation of \$300 for operating expenses - All in favour</i></p>
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Item 10 – Fundraising Update

DISCUSSION	<p>10.2 Mail Out Recap (Spencer) Fundraising campaign for the playground raised \$1545 so it did not garner the return we had hoped initially but the website is setup for the fundraising campaign and we will continue to push the campaign. Jenna Sudds has mentioned on social media and there was an article in the Kanata Community Voice. The second wave will be a push to raise the remainder this school year.</p> <p>Discussion around need to expand beyond our school community. Companies can be recognized as a contributor. Discussion around how to get local companies and parents' workplaces involved in the fundraising campaign.</p> <p>Stephanie will lead the fundraising campaign for the playground and has requested other parents to join this committee. They will create a plan and report in November.</p> <p>10.1 BBQ Recap (Meghan) The end of year BBQ went very well. They will book Merry Diary again. This event is meant to bring the families together and celebrate, the focus isn't on fundraising.</p> <p>10.3 Online Safety Workshop (Spencer) Proposal to go with MediaSmarts in September did not work out.</p> <p>Options now include: Media Smarts - \$750 for the session. Dates: Nov 4,5, 12, 13 Other option is to go with Paul Davis who also does online workshops March 2 - earliest date. Other schools in the area are using him. Significantly more expensive (\$1500) but he does both child and parent workshops.</p> <p>The ProGrant has changed to give money to the Board and they will distribute the money. Shari is looking into how to get the money for these funds for parent workshops; however, we should be prepared to cover the costs ourselves</p> <p>Spencer will look into the details with the Paul Davis session - does it include students? Pauline will connect with next door's Parent Council so we can ask them to join</p> <p><i>Shari called a vote on the allocation of up to \$1500 for the online safety - All in favour</i></p>
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	<p>ACTION ITEM: Spencer to confirm details and date with Paul Davis and follow up with other schools</p> <p>ACTION ITEM: Shari to try to get details on ProGrant replacement program</p> <p>10.4 2019-2020 events (Stephanie) We will be hosting our first movie night on November 8 . Stephanie will connect via email with all who are interested in helping with the movie night with new ideas on how to raise funds</p>
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Item 11 - Hot Lunch Update

Lyndsay Melkin & Anna Cole

DISCUSSION	<p>First pizza day went well. Lunch Lady is set up for Tuesdays as well.</p>
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Item 12 - Communications Update

Sreerekha Verma

DISCUSSION	<p>Sree will connect with Isil to formulate a communications plan.</p>
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Item 13 – New Business

Shari Fisher

DISCUSSION	<p>No new business (PRO Grant already discussed)</p>
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Item 14- Adjournment and next meeting

Shari Fisher

DISCUSSION	<ul style="list-style-type: none"> • Next Meeting November 5, 2019 <p>Pauline thanked Spencer for his contribution over the past 3 years as Co-Chair and in building the Council</p> <p><i>Shari moved to adjourn the meeting; seconded by Anna</i></p> <ul style="list-style-type: none"> • Meeting adjourned 9:00
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