

Kanata Highlands Public School

School Council Meeting

Minutes of Meeting – June 4, 2019

Location: KHPS Library

Time: 7:05 – 9:05 pm

MEETING CALLED BY	Shari Fisher and Spencer Callaghan (Co-Chairs)
TYPE OF MEETING	KHPS School Council Meeting
SECRETARY	Stephanie Desjardins
ATTENDEES	Parents of students attending KHPS Jamie Moss - Teaching Staff Representative Pauline McKenna – Principal Joelle Rudick – Vice-Principal for 2019

Parent Members Present

Anna Ahmad	Jason Sadrian	Spencer Callaghan
Anthony Rumsey	Kelly Lewis	Sreerekha Verma
Armaghan Chaudhary	Meghan Schuler	Stephanie Desjardin
Devinder Kaur Trehan	My-Lien Bosch	
Fiona Pingyin	Shari Fisher	

Regrets

Anna Cole	Katie Robb	Trina Simmonds
Colette Twyford	Minzah Rizvi	

Item 1 – Meeting called to order at 7:05 pm

Shari Fisher

Item 2 - Approval of June 4, 2019 Agenda

Shari Fisher

DISCUSSION	<i>Shari moved to approve the agenda as presented; seconded by Spencer</i>
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Item 3 – Acceptance of April & May 2019 Minutes

Shari Fisher

DISCUSSION	May minutes have not been completed. <i>Shari moved to approve the April minutes as presented; seconded by Spencer</i>
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Item 4 – Principals Report Q and A

Pauline McKenna

DISCUSSION	<ol style="list-style-type: none"> 1. Pauline introduced Joelle Rudick who will be our Vice-Principal starting in September 2. School Bookings for 2019-2020 School council to submit dates they would like to request for use in the school. Please indicate if needed whole school or only certain rooms. 3. Tentative School Organization for 2019-2020 Our current enrollment is 400 students; our projected enrollment was 392; Our staff are working hard with class list and getting things organized for the fall. We put a huge amount of time and thought into our class list to ensure each child has placement to meet their needs. Keep in mind as we grow, there may be a re-organization in the fall. 4. Recognizing our community and parent volunteers We continue by recognizing all parents as contributing to the development and support of our school community; whether they are able to come into the school building or not. Our students and staff are preparing a way to share a message of acknowledgement and appreciation; stay tuned for a message coming to you later in June. 5. Report cards - June 25th going home. 6. Identity based data collection The Ottawa-Carleton District School Board is committed to improving equity of access and opportunity for all students. In November 2019, the District will be collecting identity based data. Identity based data is personal information about your child and how they identify themselves. We invite you to participate in our focus group discussions to be held in June. The purpose of these focus groups is to share and discuss the challenges, barriers and bias that students experience at school, as well as examples of supports that have impacted them positively. This information will inform the work of the District in planning for the collection of identity-based data. It will also be used to complement data from the student survey to identify and address systemic barriers and bias that happen in schools as well as improve our practices and opportunities to support student learning and well-being. The sessions will be of particular interest to parents of students who identify as Inuit, Métis, and First Nations, Black, Jewish, Muslim, 2SLGBTQ+, Newcomers/Immigrants to Canada, those impacted by poverty and persons with disabilities. We will have multi-cultural liaison officers available to provide support. To ensure that there is sufficient space and to facilitate planning, we kindly ask that you register for one of the following sessions at https://bit.ly/310xuTu: <ul style="list-style-type: none"> Tuesday, June 11, 2019 - 7:00 p.m. – 9:00 p.m., Woodroffe High School – 2410 Georgina Drive Monday, June 17, 2019 - 7:00 – 9:00 p.m., Tudor Hall – 3750 N Bowesville Road Tuesday, June 18, 2019 from 7:00 – 9:00 p.m. at Richelieu-Vanier Community Centre 300 Des Père-Blancs Ave (for parents of students who identify as Inuit, Métis, and First Nations) <p>The following questions will be used to help focus the discussion during these sessions:</p> <ul style="list-style-type: none"> Why is self-identification important for your child? How has your child's identity been shaped within the school system?
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What has helped to create a sense of belonging for your child in their school?
 What has helped to improve your child's academic success?
 What has prevented your child from feeling and doing their best in school?
 What do you think is important for the school district to consider when collecting identity-based Data?

Confidentiality

No personal identifying information will be gathered during the focus groups. Manual note taking during the small group discussions will be done at each table either by participants or staff, depending upon the comfort level of participants. The notes will not include personal names or information but will represent all voices in your discussions and capture key information and ideas. These notes will provide the summary that informs our work.

If you have any questions about this project, please contact Tsala Mosimakoko, Research Officer, Research, Evaluation & Analytics Division of the OCDSB at tsala.mosimakoko@ocdsb.ca or 613-596-8211 extension 8571.

7. Buddy Bench - being installed next week
8. Celebrate our Success
 - Thanks for all your support of our community;
 - Successful family events - movie night, book fair, and family BBQ to come!
 - lunch programs; playground toys; nutrition workshop
 - Thanks to Anna and Fiona, our lunch coordinators and lunch time monitors
 - Jennifer Parker, milk monitor; who was with us up till January
 - Thanks to all the members of the council
 - Special thanks to Spencer and Shari
 - Such a collaborative group to work with and engagement appreciated - I am so lucky!

Item 5 – Teachers' Report

Jamie Moss

DISCUSSION

Jamie talked to parents about French engagement over the summer. She focused on continuing to speak French throughout the summer months through games and activities. She provided a list of camps that are offered in French along with going to French reading programs at the public library.

TIPS FOR KEEPING OUR KIDDOS ENGAGED IN FRENCH OVER THE SUMMER:

Traveling this summer, and looking for something to keep the kiddos entertained in the car or on the plane?

Listening activities:

primary:

TFQ - French videos, songs, games, movies and series

junior:

IDELLO - French resources (in support of Ontario curriculum)

TIPS FOR KEEPING OUR KIDDOS ENGAGED IN FRENCH OVER THE SUMMER:

Reading activities:

Primary: Reading A-Z in French (requires a subscription but offers a free 14 day trial for beginners)

Junior: Epic! (also requires a subscription but offers a free 30 day trial)

TIPS FOR KEEPING OUR KIDDOS ENGAGED IN FRENCH OVER THE SUMMER:

Whether you are traveling or staying home for the summer, you can turn anything into a French activity!

Primary ideas:

Chalk: draw various French sounds or simple words (ex: ou, on, ai, mon, je) around the driveway with chalk. If you know the sound, you can call it out and have your child jump on it. If you do not know the sounds yourself, have your child teach them to you.

Bubbles: have your child count the bubbles in French as they pop them.

Walks or bike rides: have your child spot the color/object in French. Name objects as you pass them or have your child tell you what they are in French.

TIPS FOR KEEPING OUR KIDDOS ENGAGED IN FRENCH OVER THE SUMMER:

Junior ideas: any authentic experience!

Netflix: most movies can be played in French

Out and about: have your child order something in French.
(Any authentic interaction)

Phone call: have your child call a friend and chat in French

FRENCH APPS AND WEBSITES - PRIMARY

Listen to the reading:

Ire-tot
Boukii

Activities: Applications

ABC rigolo
Puppet pals
Jeu pour lire avec Sami et Julie Lite
Chatterpix
Puppet pals
Doodle cast pro
FeedMe-vocabulary
Mes premiers mots
Gus on the Go
Fun French
Learn French with MindSnacks
French words for kids

FRENCH APPS AND WEBSITES - PRIMARY

Listen to stories:

<http://seduc.csdecoo.qc.ca/5-au-quotidien/ateliers-tic-ecouter-la-lecture/>

Animate stories:

<http://www.littleredlanguages.co.uk>

Activities/games

<https://www.tfo.org/fr/mini-tfo>

<http://www.takatamuser.com/>

<http://www.lasouris-web.org/>

FRENCH APPS AND WEBSITES - JUNIOR

- Petit Bambou - mindfulness app
- Fluent U
- Memrise
- French Verb conjugation
- Révise ta conjugaison LT
- French vocab Games Lite
- Le la
- 1 jour 1 actu - magazine
- brainpop film du jour
- Duolingo

FRENCH APPS AND WEBSITES - JUNIOR

Translating tool:

<http://www.wordreference.com/>

Activities/games:

<http://www.logicieleducatif.fr/>

<https://www.abcbanque.fr/jeux/>

<http://www.french-games.net/>

<http://www.takatamuser.com/>

<http://www.lasouris-web.org/>

SUMMER CAMPS IN FRENCH

[Fast Forward French Summer Camps](#)

150 - G Terence Matthews Crescent | Ottawa, Ontario | K2M 1X4 info@fastforwardfrench.com 613-599-4226

[JOA Camps \(in French!\)](#) (Through the Joan of Arc Academy)

2221 Elmira Drive, Ottawa

[City of Ottawa French Camps](#) (still some spots available) - registration was Apr 1)

[Ottawa Public Library Programs](#) (select your branch to view French programs)

Item 6 – Treasurer Update

Jason Sadrian

DISCUSSION

- Cleaning up all allocations by end of month. Leanne will make out a cheque for the school cash online on last day of school.
- \$750 allocation made in May for math games instead of the workshop - we will do the workshop in the Fall
- Jason will provide all information for the reviewer and will be due by September.
- Anthony has volunteered to be the Financial Reviewer. Jason will provide him with the email address and bring the package to Anthony to review.
- Spencer will be getting a sign printed to display the ruler progress.
- Shari will send copy of Lunch Lady cheque for accuracy and deposit to Anna.

Shari called a vote on the allocation of \$10,000 towards the playground to bring the total to \$50,000 – All in favour

Item 7 - Communications Update

Sreerekha Verma & Anna Ahmad

DISCUSSION	<ul style="list-style-type: none"> • Nothing to update
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Item 8 - Hot Lunch Update

Fiona Pingyin

DISCUSSION	<ul style="list-style-type: none"> • Nothing to update
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Item 9 – Playground Update

Meghan Schuler

DISCUSSION	<ul style="list-style-type: none"> • The planned play huts were not included in the original estimate and the estimated cost will be \$6,500/ hut and we will be requesting 2-3 huts. • Next steps: The next opportunity to build would be in October, which we will not be ready to proceed, so we have decided that Spring 2020 will be more attainable. We should get all the paperwork and fundraising done at that time. • It is noted that the City of Ottawa will only fund structural school playgrounds, not natural play grounds.
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Item 10 – Fundraising Update

DISCUSSION	<p>10.1 Fundraising Mailout (Spencer Callaghan)</p> <ul style="list-style-type: none"> • Spencer will be getting a sign printed to display the ruler progress. • The cards for the mailout are printed • 250 envelopes and cards • Leanne to print off labels. • envelopes will be stuffed by students, Spencer will purchase stamps and will label and stick stamps on them • we will plan to do a second round in Fall after assessing the progress • Email before mail out - Spencer will send content to Pauline. <p>10.2 Year End BBQ (Meghan Schuler & Kelly Lewis)</p> <ul style="list-style-type: none"> • Could EDP children and staff be off yard by 4pm for safety reasons. • It is live on Facebook • Sent out to teachers • Encouraging families to walk and bike and bring water bottles • Requirement: 8 tables required and garbage cans, extra custodian staff required • \$100 gift card to the Keg for Yakki • Paying for face painting • For items purchased - take a picture of all receipts and Jason will write cheques. • Spencer will withdraw the \$300 for the float • Two cash floats will be available from the teachers' lounge • Kelly, Meghan, Shari and Spencer will count and deposit money at the end of the evening • The hawk costume will be taken care of by the school
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	<ul style="list-style-type: none"> • There will be a photo booth • If there are cheques brought to the BBQ, please find Shari or Spencer to say thank you and properly receive the donation. <p>10.3 Dates and Events for 2019 -2020 (Stephanie Desjardins)</p> <ul style="list-style-type: none"> • The November movie night was very successful, even though it was a snow storm • We will include a bake sale (donated by parents) and invite high school students to volunteer at the events • Fun, upbeat movies with lots of music might be the most attractive movies to show • There is an option to pay a fee to show an 'in theatre' movie and Stephanie will look into the details of how and how much, etc. • Pizza is still a great option for the movie nights, but more messaging to families that they can attend without purchasing pizza, etc. <p>2019/2020 event dates</p> <ul style="list-style-type: none"> - Family social event – movie night or open house with silent auction - Friday, October 25, November 8 - Movie night/other event in gym options - February 7 & 21, April 17, May 1 - Family BBQ: Thursday, June 18
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Item 11 – Online Safety Workshop

Spencer Callaghan

DISCUSSION	<ul style="list-style-type: none"> • Online safety workshop: Wednesday, September 25 or 26 - Spencer will confirm the date • Maybe 2-hour session • Session on Media Smarts • Combining schools to help support the cost – Spencer to reach out
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Item 12 – Constitution Review

Shari Fisher

DISCUSSION	<ul style="list-style-type: none"> • Struck from agenda – reviewer not present
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Item 13 - New Business

Shari Fisher

DISCUSSION	<p>13.1 Staff appreciation event</p> <ul style="list-style-type: none"> • Stephanie will take on the organization of the lunch items through signup.com • June 18th (Tuesday) • Stephanie will find out what last year's form was from Shari <p>13.2 2019/2020 Elections & meetings</p> <ul style="list-style-type: none"> • First council meeting will be October 1 • Council agreed to keep meetings on the first Tuesday of the month throughout the school year • Continue with changing having a different teacher/staff each month to present to Council.
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13.3 Review of 2018-2019 Priorities & Outcomes

Overall outcomes for 2018-2019: KHPS School Council had another amazing year! By using various means of communication, Council was able to reach out to and engage parents to participate in Council and Council-led activities. Attendance and participation at Council meetings started high and remained relatively high throughout the year. Parent involvement and engagement in Council-led activities was also high, leading to a couple of extremely successful events for the Council. This success allowed us to allocate a significant amount toward the playground enhancement project.

Some impediments to attendance at Council meetings were identified: For parents with young children, the timing of the meetings (7-9 pm) proved challenging at times even when childcare was offered. Also, for some parents, other family obligations conflicted with the dates of the meetings.

For the movie nights there was some confusion about the ability to attend if people hadn't pre-purchased, leading some people to not attend and insufficient communication for other events, including the Nutrition workshop may have contributed to a less than optimal turnout.

Going forward: To facilitate greater participation Council should place a greater emphasis on communication with the school community including earlier and more frequent communication about upcoming events as well as clear information about those events. Highlighting successes after events and provide details of what occurred may also encourage members of the school community to make a greater effort to attend the next event.

Shari called a vote on approval of the outcomes – all in favour

Shari will submit the approved outcomes to the Board as part of the Council report in the fall

Item 13- Adjournment and next meeting

Shari Fisher

DISCUSSION	<ul style="list-style-type: none"> • Next Meeting October 1, 2019 <p><i>Shari moved to adjourn the meeting; seconded by Spencer</i></p> <ul style="list-style-type: none"> • Meeting adjourned 9:05pm
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