

# Kanata Highlands Public School School Council Meeting

## Minutes of Meeting – March 5, 2019

Location: KHPS Library

Time: 7:05 – 9:05 pm

<b>MEETING CALLED BY</b>	Spencer Callaghan and Shari Fisher (Co-Chairs School Council)
<b>TYPE OF MEETING</b>	KHPS School Council Meeting
<b>SECRETARY</b>	Collette Twyford and Katie Robb
<b>ATTENDEES</b>	Parents of students attending KHPS Shannon Jorgensen - Teaching Staff Representative Pauline McKenna – Principal

### Parent Members Present

Anna Cole	Devinder Kaur Trehan	Shari Fisher
Anthony Rumsey	Collette Twyford	Spencer Callaghan
Catherine Birch	Fiona Pingyin	
C.Y.	Jingjing Zhang	

### Non-Members Present

Christina Aubry		

### Regrets

Anna Ahmad	Kelly Lewis	Sreerekha Verma
Jason Sadrian	Minzah Rizvi	Trina Simmonds
Katie Robb	Stephanie Desjardin	

### Item 1 - Meeting called to order at 7:03 pm

Spencer Callaghan

### Item 2 - Approval of March 5, 2019 Agenda

Spencer Callaghan

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Trina Simmonds sent regrets - she has sent an e-mail re: Bingo Night which will be presented by Anna Cole.</li> <li>• Jason Sadrian sent regrets - Jingjing Zhang will present the Treasurer's update tonight.</li> <li>• Anna Ahmed and Sreerekha Verma sent regrets – Shari Fisher will present the Communications Update</li> <li>• Kelly Lewis sent regrets and Meghan Schuler was absent – the Year End BBQ update will be presented at the April meeting</li> </ul> <p style="text-align: right;"><i>Spencer moved to approve the agenda as amended; seconded by Fiona Pingyin.</i></p>
-------------------	--

### Item 3 – Approval of February 5, 2019 Minutes

Spencer Callaghan

*Spencer moved to approve the minutes as presented; seconded by Fiona.*

### Item 4 - Principals Report

Pauline McKenna

<b>DISCUSSION</b>	<p><b>Parent workshops</b></p> <p>Here are two possible parent workshops provided by our Early Learning Team through the OCDSB. There is no cost to these workshops. Recently at our PD day in February, the staff focused on learning more about self-regulation and how it impacts and supports learning. I was thinking the workshop below might be useful for parents as well.</p> <p><b>The Parent-Child Connection</b></p> <p>Parenting today can be a wonderful and exhausting journey. As parents, we often feel pressured to ensure that our children are prepared for whatever challenges come their way. Traditional approaches to parenting, however, can often leave us (and our children) feeling disconnected and discouraged. This presentation will look at how new approaches to parenting center on what we can do to build resilience and strength in our children by focusing on the one thing that matters the most, the parent-child connection.</p> <p><b>Self Regulation in Children and Adolescence</b></p> <p>Self-regulation is increasingly the focus at the elementary and secondary schools and has been shown to be an important predictor of success. This session will provide a deeper understanding of behaviour from a self-regulation and biological perspective. Presenters will discuss strategies to help support your child's skills at home.</p> <p><b>"Momo Challenge" - Cyberbullying threat and Internet Hoax</b></p> <p>Parents should be aware of an online issue referred to as the "Momo Challenge." This is a cyberbullying threat and Internet hoax. It appears to have started with the insertion of animated "witch" faces in Youtube videos and has spread on other popular social media platforms and online gaming platforms. It was reported that children and adolescents were being enticed by a character named Momo to perform a series of dangerous tasks including violent attacks and suicide. There is concern that the "challenge" element will spread quickly and could lead to risks in student behaviour, feelings of anxiety and stress and student bullying.</p> <p>While this may be an internet hoax, the risks of cyberbullying are real and can lead to increased behavioural risks, anxiety and stress. At school, we are using this as an opportunity to have intentional conversations about online safety and encourage parents to do the same. The following strategies might be useful in these discussions:</p> <ul style="list-style-type: none"> <li>● Remind children not to communicate with strangers online and refrain from sharing personal information and photos with anyone they do not know;</li> <li>● Encourage children to share any worries or concerns with a trusted adult, parent or educator;</li> <li>● Encourage children to stop watching or listening;</li> <li>● Ensure children understand the complex realities of internet challenges, hoaxes and the pressure that can arise when something "goes viral";</li> <li>● Remind children that no one has the right to make them do anything they do not want to do;</li> </ul>
-------------------	--

It is also important for parents to know what children are accessing online. Some strategies to support this include:

- Setting privacy settings for all social media and gaming applications;
- Keeping video games and YouTube watching in shared family spaces;
- Setting up video game restrictions to friends only;
- Set up “restricted” mode on YouTube for your child’s account so inappropriate content is not available to them or stream YouTube content through a family-friendly site such as watchkin.com.
- Look for digital citizenship safety tips – here’s an example: Online Safety Rules for Kids <https://canadasafetycouncil.org/online-safety-rules-kids/>
- Other resources can be found at [saferkidsonline.info](http://saferkidsonline.info), [prevnet.ca](http://prevnet.ca) and [cybertip.ca](http://cybertip.ca)

There are a number of resources that parents can access to assist in these conversations, including the following:

- Cyberbullying - How to Stay Safe
- Am I Cyberbullying?
- Internet Safety Resources (Children Under 11) or Internet Safety Resources (Children Over 11)

If you have any questions or believe your child needs additional support, please contact your school.

There was discussion about whether information about the Momo challenge should be communicated to the School Community. Given that it was a hoax, general consensus was that we shouldn’t perpetuate or publicize it. Parents discussed the importance of online safety and the regular monitoring of children’s activities by parents

### **Proposed 2019-2020 School Year Calendar**

For those looking to start planning for next year, the proposed calendar for the 2019-2020 school year is now available on our website. Please note that this is subject to Ministry Approval.

### **Toonie Tuesday**

Thank you to all who supported our efforts for our Education Foundation. KHPS raised \$295.84 for students in crisis in the Ottawa schools.

**Winter Fun days** - we had two amazing days to enjoy some winter activities together.

Our grade 1 - 6 enjoyed a variety of winter games, music, hockey, tag, soccer, and the big hit was the snowshoeing! This of course was after the big snow storm... so it was perfect timing.

The kinder students enjoyed their day last Thursday outside and again had a variety of activities. We discovered the students really enjoyed the free flowing of the activities where they could pick which activity to do and what friends they were going to play with...some stayed for longer while others changed activities many times.

### Budget Update

Voluntary Student Fees	Item	Cost
Kinder \$1,475.00	Scientists in School workshops x 4 Craft Items	\$780.00 \$37.35
102 students		
29%	Remaining	\$657.65
Primary	Drumming Session	\$500.00
\$1,940.00	Upcoming:	
145 students	Support for Grade 1 trip to Museum	\$175.00
41%	Grade 2 Scientists in School	\$390.00
	Forecasted remaining:	\$875.00
Junior	Upcoming:	
\$1,358.00	Drumming workshop	\$500.00
107 students	Support for Grade 6 year end trip	\$300.00
30%	Support for Grade 4 trip	\$558.00
	Forecasted remaining:	\$0.00
<b>Total</b>		
<b>\$4,773.00</b>		
<b>354 students</b>		

School Generated Funds		
Athletic Programs	\$666.87	(\$5/student per sports team)
HST	\$3385.99	
Milk Program	\$3894.60	Includes prepaid orders until June 2019
Mirror Netting	\$492.43	account interest
School Picture Rebate	\$1303.86	from Lifetouch

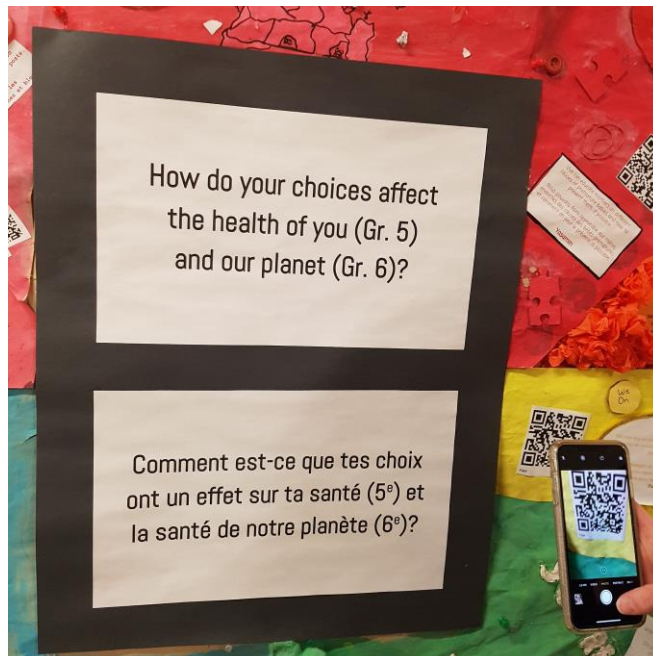
**March Break** - on behalf of all the staff, we would like to wish you all a wonderful March break and hope you have a great week wherever you are...it looks like warmer weather is coming soon!

**Item 5 – Teachers’ Report**  
Shannon Jorgensen

<b>DISCUSSION</b>	<p><b>Creative stories</b></p> <ul style="list-style-type: none"> <li>• A project which has been worked on for some time this year by grade 5 and 6 classes - students were asked to write and produce a creative story</li> <li>• Some student wrote a story involving time travel, going between year 3000 and end in ‘olden days’ of 1994!</li> </ul> <p><b>Collaborative inquiry</b></p> <ul style="list-style-type: none"> <li>• On display in the school hallway is the finished product, an interactive art display Grade 5 and 6 work, of a collaborative inquiry with Ms. Jorgensen and Mme. Samuel (before she left on maternity leave) which drew in language (French and English), art and science in one big project!</li> <li>• The idea was to get students to focus on one ‘rich’ question that interested them.             <ul style="list-style-type: none"> <li>○ <i>Inquiry</i> is one teaching practice that we use to achieve this.</li> </ul> </li> </ul> <div data-bbox="540 789 1221 1245" style="text-align: center;"> </div> <ul style="list-style-type: none"> <li>• Mme. Samuel and Ms. Jorgensen used release time to plan a science, art and creative writing project using the inquiry model via a cross- curricular collaboration             <ul style="list-style-type: none"> <li>○ In Science grade 5’s were studying the human body and Grade 6’s were studying biodiversity.</li> </ul> </li> <li>• There was a lot of coordination between the teachers which was important in order to keep the vision relevant with curriculum and consistent with their vision for the project as a whole.</li> <li>• Classes read articles around the topics about major themes. Some example include:             <ul style="list-style-type: none"> <li>○ <u>Biodiversity in real life</u>: Moose and caribou were on the decline in some areas and over populated in others. As part of a conservations action rangers shot them from a helicopter.                 <ul style="list-style-type: none"> <li>■ Students found connections and learned how living things rely on each other to help maintain a balance in nature and their habitats.</li> </ul> </li> <li>○ <u>Invasive Species</u>: In Ireland, an infamous act of environmental vandalism - a ‘scurry’ of American grey squirrels was presented to a bride during a 1911 wedding celebration in Castleforbes Co Longford. Released into the countryside,</li> </ul> </li> </ul>
-------------------	--

the grey squirrel thrived at the expense of the local red wiping out the populations by 1987.

- Efforts to replace the red squirrel by bringing in Scottish Red Squirrels has helped after the last red squirrel was seen in 1987. The cost of conservations to Ireland has been 4.5 million euro.
  - Microplastics: plastic microbeads, less than five millimeters long which can be harmful to our ocean and aquatic life. First appeared in personal care products about fifty years ago Microbead-Free Waters Act of 2015, banning plastic microbeads in cosmetics and personal care products.
- Literacy work stations and guided reading in lessons helped students learn about the actual science behind the project which in turn enabled students to pose informed questions about their science topics:



Some topics included:

- How do we affect our water systems?
- How does mindfulness affect mental well-being of individual and community?
- In what ways can mindfulness affect our brain?

Students were expected to:

- Develop a vision for their project
- Brainstorm an inquiry questions
  - Students explored the use of open / closed questions
- Create a call to action (e.g. how can we practice mindfulness regularly in our daily lives)
  - What is a call to action? Something we can do to deal with a problem
- Write and record a bilingual presentation of the project connected to their individual call to action



Challenges included:

- Students examined how to use facts to keep information accurate and differentiate between facts and opinions
- Students had to learn how to incorporate reference to their sources into their oral presentation
- Students had to prepare and present their presentations in both English and French, switching back and forth between the two languages

The project came together in the form of an interactive art piece. The piece is on display on the wall in the hallway outside of the Office.

Council members went to view the students' work and try out the QR coded presentations during the meeting.





QR code were used and a voice recording presentation by a student can be heard by anyone who scans the QR symbols located around the projects artwork.

**Item 6 – Treasurer's update**  
Jingjing Zhang

DISCUSSION	<b><u>Account Balances</u></b>		<b><u>Fundraising Activities</u></b>	
	1) TD Account: Major transactions (past 60 days)		- Feb. 2019 Movie night:	
	Feb. 27, 2019 Chq. 70 Movie night exp.	377	Cash: \$714.50	
	Feb. 27, 2019 Deposit - Donation	10,000	Cash Online: \$667	
	Feb. 25, 2019 Deposit - Pro grant + LL	1,163	- Bingo night:	
	Feb. 25, 2019 - Deposit Movie night	715	Cash Online: \$575	
	Feb. 22, 2019 Chq. 65			
	Feb. 22, 2019 - WD cash float	200		
	Feb. 19, 2019 deposit pizza money	700		
	Jan. 31, 2019 - chq. 69 - Dina Skaff	250		
	<b>TD Account Balance:</b>	<u><u>\$40,874.01</u></u>		
	<b>2) School Cash Online Balance:</b>			
	Pizza day account:	23,084		
	Movie / Bingo account:	2,904		
	<b>Total Accounts Balance:</b>	<u><u>\$66,862</u></u>		
	<b><u>Commitments/Allocations:</u></b>			
	Remaining Pizza days (20) estimate	7,328		
	Playground Allocations (Move-it/Movie nights)	22,566		
	Playground Private donation (Feb. 2019)	10,000		
	Oct. 2: Admin fees	300		
Oct. 2: Chalk	100			



	Jan. 8, 2019 - Mail-out campaign <span style="float: right;">400</span>
	<b>Total Commitments/Allocations: <span style="float: right;">\$40,694</span></b>
	<b>Total Funds available (Acct. Balances - Comm./Allocs.): <span style="float: right;">\$26,568</span></b>
	email : KHPSFINANCE@GMAIL.COM
	The Council received a generous donation of \$10,000 from a family in our school community for the playground.
	<i>Spencer called a vote on the allocation of \$10,000 to the playground; All in favour.</i>

### Item 7 - Hot Lunch Update

Anna Cole and Fiona Pingyin

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Cheque for \$163 received from Lunch Lady</li> <li>• Pizza – we received one and half order free!</li> <li>• Make up pizza day was carried out on Monday of this week – it was a big hit!.</li> <li>• This semester: 385 slices costing \$458.78</li> </ul>
-------------------	--

### Item 8 – Communications Update

Shari Fisher

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Facebook is now updated on a more regular basis.</li> <li>• Website pages are now updated with minutes and agenda posted monthly.</li> <li>• Any suggestions for other page ideas please let Sree know.</li> <li>• Also, if anyone has suggestions of updates they would like included on social media let Sree know.</li> </ul>
-------------------	---

### Item 9 Fundraising Update.

<b>DISCUSSION</b>	<p><b>9.1 Movie Night – February 22, 2019 (Shari Fisher)</b></p> <ul style="list-style-type: none"> <li>• Attendance was down in relation to previous Movie nights. Weather believed to be part of the issue.</li> <li>• Also, with the family day on the Monday there wasn't an opportunity to re-send the email</li> <li>• Some parents had commented on the choice of movie which may also have contributed to attendance.</li> <li>• Pizza purchases online went well; however, there were a number of people asking if they did not purchase the pizza online whether they could still attend the movie night. <ul style="list-style-type: none"> <li>○ Movie night can be attended whether or not a family purchases online, this point may need to be clarified for future movie nights.</li> </ul> </li> </ul>
-------------------	--

## 9.2 Bingo Night - March 30 2019 (Anna Cole)

- Doors open at 5:30 pm, start at 6:30 pm
- 6 people to a table, which can be reserved in advance.
- As of Monday: 30 tickets sold , March break lost a week of sales
- Facebook advertised the Bingo night
  - Agreed we should post it again and maybe advertise as an EVENT as well
- We have enough raffle prizes
  - Raffle Tickets will be 5 for 5
- Combo box of large fry and pop for \$5 available on the night
- Also there will be Chips, chocolate bar and drinks on sale.
- 130 tickets for sale – we need 100 people to show up
- Teachers are coming in force on the night with teams! (Thank you teachers!)
  
- Discussion about how much food we would need:
  - Suggestion to wait and see how the tickets go
  - On the other hand, can assume we are selling all the tickets and work on that number for now.
  - 100 bag of chips 40 chocolate bars – no need to worry about having too much as they can be sold later at movie night and other similar events at the school.
  - Pizza on the night, host manager suggested one slice person,
  - We pay for French fries - \$9 a bag and will recuperate via ticket sales and concession sales on the night.
  - Cupcake donations? Sense that this may be too much for our first time
  
- Need to allocate for food and float
- Ticket sales need to be given in cash to Clay (host) as it's the prize money (also covers \$60 licence fee and fries)
  - Will contact Jason to get a cheque once the numbers are known.
- We are responsible for the tickets whether we sell them or not.
  - Fut food is all profit so will make the 500 back easily.
- It was noted that KHPS lose a money on each ticket sold via School Cash Online due to the administrative fees - By KHPS selling tickets directly we make more money
- Prizes are donated so no extra cost there.

*Spencer called a vote on the allocation of up to \$500 for the Bingo Night expenses; All in favour.*

- Question re: bingo dabbers
  - People need to bring their own or can buy them from Clay
  - Some discussion of whether we should provide bingo dabbers but if the Legion is selling them perhaps we shouldn't.
- We have enough volunteers

## 9.3 Year End BBQ June 20 2019 – moved to April meeting

## 9.4 Fundraising Mailout (Spencer Callaghan)

- Postcard for mail out will include the school art (example see below) a digital pdf of the artwork is on file. It was an art work made by all the students of KHPS in the opening year of the school and is familiar to all attending KHPS as it is on display on the outside wall of the school building and also in the makerspace.



- Postcard will have the artwork on one side and the information promoting what we are fundraising for and how to donate on the other.
- Revamp our web page for donation with the art graphic so that we have continuity on the landing page from the links on the postcard card.
- Focused on school community for the time being
  - concern that postcards mailed out to companies or businesses will end up in mail rooms or tossed aside
  - If people have contacts in businesses they are welcome to seek them out to make a donation or provide info to help us establish contacts so the postcards can be targeted when we send them more broadly
  - BIA is also a better way to go as they have a newsletter where business in the locality can be made aware of our campaign.
- In light of recent large donation: how do we recognize families who donate, particularly large donations?
  - Proposals include:
    - dedicating a wall in the school to post plaques
    - Recognize people at year end bbq along with mural in the spirit of community
    - Have the kids do the wall mural or maybe ask the kids their thoughts
    - Have a tree then add a leaf for each donation
    - Use a picture or symbol unique to the donor
    - Stepping stones with logos or identification unique to the donor, as some things which can be part of the playground going forward
    - Tree trunk slices for donors something similar to those giving out at open house first year to parents
    - Make a thank you video of the kids saying thank you put the donor names as credits on the video. Multiple classes in the video perhaps with a greeting and thank you from the students themselves
  - Concerns:
    - Will family names be an issue so kids might feel the inequality – the fact that their families couldn't / didn't contribute to the same degree
    - corporations will more than likely be fine with the publicity but some individuals might not like their names on the wall....Equity is important to keep in mind.

	<ul style="list-style-type: none"> <li>○ discussion around whether this should this be done for general donations also not just playground donations</li> <li>○ Suggestions and discussion to create a fund KHPS legacy fund as a way for the community to support the school going forward. A permanent 'giving mechanism' and the donation wall would be a the visual extension of that.</li> </ul> <ul style="list-style-type: none"> <li>● Tax receipts issued for donations of \$25 or more - there will be some 'hoops' to jump through by the school to get the tax receipt (e.g. copy of the check deposit)</li> </ul> <p>The PostCard will be ready to show at our next meeting and our goal is to begin send outs in early May 2019.</p>
--	--

## Item 10- PRO Grant

DISCUSSION	<p><b>10.1 Online Safety Workshop</b> (Spencer Callaghan)</p> <ul style="list-style-type: none"> <li>● <a href="#">Media smarts</a> - a self-directed course and no facilitators. More a go to site for information and education on safety. Useful resource but not really a presentation option.</li> <li>● <a href="#">Canada Codes</a> - useful resources for teachers to access online and facilitate in classrooms, not really a presentation option.</li> <li>● <a href="#">Safeonline.ca</a> they do presentations but pricey example are \$750 which we could combine with another school and do it jointly to share the cost? <ul style="list-style-type: none"> <li>○ Can accommodate an audience of up to 500</li> <li>○ Could Jack Donohue PS be a partner school perhaps, as its good opportunity to meet parents of the next school for the Grade 6s?</li> <li>○ This program is just for adults, but they do offer kids and teacher ones.</li> </ul> </li> <li>● <a href="#">Zones</a> - services will depend on what our community feels is an issue. <ul style="list-style-type: none"> <li>○ They have a whole school package with up to 2 assemblies for teachers and parents - costly so maybe next year for this one? (\$2500)</li> </ul> </li> </ul> <p>Considering a May date for this work shop and perhaps help teach parents how to set up parent controls on devices in their homes?</p> <p><b>10.2 Games</b> (Shari Fisher)</p> <ul style="list-style-type: none"> <li>● Open to suggestions for games for the balance of the funds</li> <li>● Meghan has a list</li> </ul>
------------	--

## Item 11 - New Business

Spencer Callaghan

DISCUSSION	<ul style="list-style-type: none"> <li>● No new business at this time.</li> </ul>
------------	---

**Item 12 - Adjournment and next meeting**

Spencer Callaghan

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>● Next Meeting April 2, 2019</li></ul> <p><i>Spencer moved to adjourn the meeting; seconded by Shari</i></p> <ul style="list-style-type: none"><li>● Meeting adjourned at 8:40 p.m.</li></ul>
-------------------	---

**ACTION ITEMS – 2018 - 2019**

<b>ITEM No.</b>	<b>DESCRIPTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	<b>STATUS</b>
1	Purchase playground chalk and toys – no chalk available, will use money for snow toys	Anna Cole and Fiona Pingyin	December	CLOSED
2	Follow up on date options for McDonald's and Chapters fundraising events Update: Awaiting McDonald's dates	Spencer Callaghan	January	CLOSED
3	Get quote for an arrange installation of Buddy Bench	Pauline McKenna	November	CLOSED
4	Get more information on pricing on the stage and shade for kinder yard	Pauline McKenna	December	CLOSED
5	Confirm ability of companies to have their name on specific pieces of playground equipment	Pauline McKenna	January	CLOSED
6	Confirm availability of school for January 30, 2019 workshop; February 22, 2019 movie night	Pauline McKenna	February	CLOSED
7	Check if there was a teacher willing to take on the creation of the mailout letter and artwork by a student	Pauline McKenna	March	CLOSED
8	Find source for online safety workshop	Spencer Callaghan	April	OPEN