

Kanata Highlands Public School School Council Meeting

Minutes

April 6, 2021 7:00 – 9:00 pm

Virtually via Google Meet

Attendance

Pauline McKenna - Principal

Trina Legault – Teacher Representative

Council Members Present

Shari Fisher

Stephanie Desjardins

Taylor Hutter

Lindsay Seunghee Lee

Anthony Rumsey

Sally Bidal

Emilie Williams

Shyla Hunter

Regrets

Dorothy Vernon Thaka

Trina Simmonds

Non-Members Present

Adam Cockburn

C.Y.

1. **Call to order** (Shari Fisher)

Meeting called to order at 7:04 by Shari Fisher.

Shari welcomed everyone and reviewed the meeting “rules” and everyone introduced themselves

2. **Approval of April 6, 2021 Agenda** (Shari Fisher)

Shari Fisher moved to approve the agenda as presented; seconded by Shyla Hunter

3. **Approval of February 2, 2021 Minutes** (Shari Fisher)

Shari Fisher moved to approve the February minutes as presented, seconded by Stephanie.

4. **Principal's Report** (Pauline McKenna)

Principal Report

April 6, 2021

All students and staff are back in school. Thanks for your support during our most recent COVID cases. Clarifying information to share

Outbreaks and Closures

Where there are two or more cases which are connected through the school, OPH may declare an outbreak and decide whether there is a class, cohort or school closure. Class, cohort and school closures would usually be connected to an outbreak rather than an individual case.

- A class closure is where a classroom is ordered closed and everyone in that class cannot attend school (this is different from a case in a class which requires many people to self isolate).
- A cohort closure affects a particular group(s) in the school - this could be a section of the school, a grouping of students etc. and everyone in the defined grouping cannot attend school.
- A school closure affects the entire school and the school is closed to students and staff.

If a class is self-isolating and learning at home virtually this is not considered a class closed.

Preparing for Virtual Learning

Given the rises in the COVID cases in Ottawa, there may be a possible pivot to virtual learning in the near future. This Friday, teachers will be sending home with students their indoor shoes along with their basic learning materials. The process for virtual learning will be the same as in January.

- Encourage students to be outside 2 - 3 times per day; keep them in regular routine of school
- Try your best to decrease screen time
- How best can parents support your children through online learning?
- Have a designated space for working; have learning tools available; charging station; follow lunch and recess routines; get them outside; encourage child to speak to teacher if need help;

- **Kindergarten:** 180 minutes of synchronous learning and 120 minutes of asynchronous learning
- **Grade 1-6:** 225 minutes of synchronous learning and 75 minutes of asynchronous learning
- We will follow the same school hours 8:30 - 3:00 pm.
- Expect an email from your teacher with login information; etc on the first day of school
- If your child can not be learning virtual all day; we understand, do your best, access website/classroom after school hours if that works better for your family.

Daily screening of your child before sending to school is so important. Children should not be coming to school if they have any symptoms. They need to be home till they are symptom free, in particular running nose, cough. Supporting OPH direction to remain with your household and not be engaging in play dates, outdoor birthday parties or gatherings in the park.

Equity

- Trying to encourage more translation of twitter messages by some of our staff in the school
- Turkish / Arabic/ Chinese
- Racism against Asians is not new in Kanata/Ottawa/Canada/World; Kanata Highlands is committed to responding to any racism in particular against our Asian community. We do take action by educating our students and we stand with our Asian families in support.
- More OT's that are male; making more of an effort to find male role models; many classes using the Mr Steve French videos with their class

Summer Programs

Parents asking about summer school can now be directed to the OCDSB website to see what programs are offered.

For the two programs for grade 6-8

https://ocdsb.ca/continuing_education/summer_school_programs/summer_school_grade_6_7_8

This program is open to any student currently enrolled in grade 6, 7 and 8 in the OCDSB and who meets at least one of the criteria listed below

- currently achieving below the provincial standard in Language Arts and/or Math

What type of learning activities can students expect to take part in?

Students will have opportunities to:

-connect with an OCDSB teacher to receive full group, small group and/or individualized instruction that focuses on literacy and numeracy gaps.

-explore a different foundational numeracy topic each week through teacher led activities. - receive individual guidance and build foundational literacy skills through teacher lead activities

Class size: 10-15 students / Grade 8 Math Class: Up to 10 students

Program duration: June 30 - July 23, 2021 (no classes on July 1, 2021)

Daily Schedule: 8:30 am - 11:45 am and/or 12:20 pm - 3:35 pm

Registration: May 3 - June 24, 2021

Registration information will be provided by the home school. Students can choose to register in either am, pm or full day options.

IMPORTANT: Students are required to attend the full summer school program. Vacations and holidays should not be taken for the duration of the program.

Continuing Education offers academic programs for grade 6, 7 and 8 students that address specific student needs. To be able to register for the programs listed below, students in grades 6, 7, and 8 must be recommended by their school for these programs. Please see below for additional information about each program.

In Person Locations: Jack Donohue PS, Broadview PS, Sawmill Creek ES (yellow bus service available)

Virtual Learning (synchronous): for those interested in virtual learning opportunities
ALL PROGRAMS OFFERED ARE BASED ON ENROLLMENT. CONTINUING EDUCATION MAY CANCEL CLASSES DUE TO LOW ENROLLMENT.

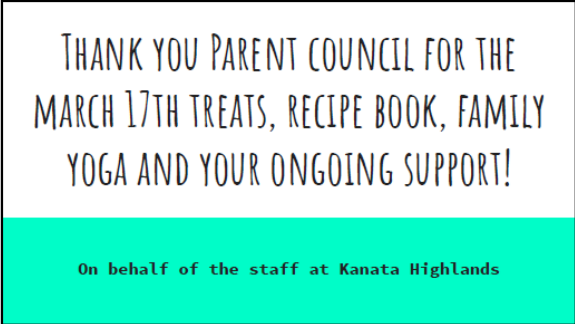
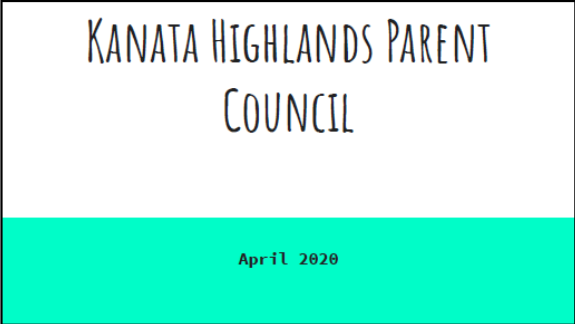
Voluntary Student Fees by division	Item	Cost
Kinder	Items for classrooms	\$709.52
\$2,206.51		
77 students		
26%	Remaining	\$1,447.07
Primary	Upcoming:	
\$2,182.54	Masc Hoops and Harmony performance	\$305.10

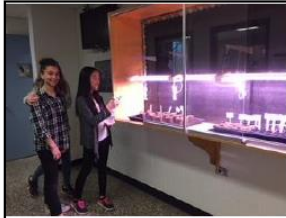
131 students		
48%	Forecasted remaining:	\$1,877.44
Junior		
\$739.29		
69 students		
26%		
Total		
\$5,128.32		
277 students		

School Generated Funds		
Athletic Programs	\$189.00	(\$5/student per sports team)
HST	\$5,947.71	
Milk Program	\$268.34	(makerspace items)
Mirror Netting	\$1,500.55	(account interest)
School Picture Rebate	\$1,820.60	(from photographer)

Kindergarten registration - encouraging all families to register for the fall as this impacts our school organization, classes and staffing.

5. Teacher’s Report (Trina Legault)





HIGH SCHOOL SCIENCE AND MATH

I've been a teacher since 1995 (yeah, that's another century!) starting my career in a rural northern Ontario first nation community as a high school science teacher. In 1998, a friend from university convinced me to visit Ottawa and encouraged me to give the OCDSB a try at Merivale High School as a Math and Science teacher. The dynamic educator team made it so much fun!



PRIVATE SCHOOL

From 2001 to 2004 I was fortunate to experience a private school teaching experience at an International School in California. Students learned several languages at once such as German, Spanish, Japanese and French. This was my first introduction to student-centered learning through a language rich program.



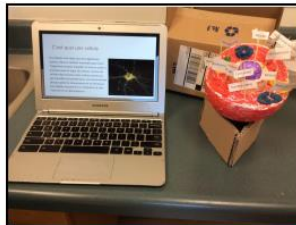
EARLY AND MIDDLE IMMERSION

Upon returning to Ottawa, I taught middle immersion then a early immersion teacher at the junior level for the OCDSB. Again, being part of a great team of educators made the learning fun for everyone.



INSTRUCTIONAL COACH

This was followed with an opportunity to develop my own learning about how students learn at the OCDSB as an FSL instructional coach. Working at different schools with principals, teachers, early childhood educators and educational assistants while supporting current research into practices was the best learning experience!



INTERMEDIATE TEACHER

Following Curriculum Services, a new adventure teaching grade 7 and 8 awaited. It was interesting to see how Middle and Early Immersion merged at this level and how Core French takes on a whole new appearance at this age level. Adolescent learners are very self-conscious and much more hesitant to take risks in a different language. Tasks relatable to Technology and Social Media or hands-on tasks are popular interests.



GRADE 1 KANATA HIGHLANDS

Which brings me to a whole new adventure: grade 1!! I love how enthusiastic primary students are to learn and how easily language comes to them at this age! Even though the school year so far has been the most different, there are many things that I've noticed have been common among all the teaching experiences:

SOME COMMON STRATEGIES ACROSS THE GRADES

- Collaborative learning
Among educators (round table, jigsaw, etc.)
Among students (think pair share, four corners, graffiti, etc.)
- Creating opportunities to communicate understanding (setting the stage as the facilitator)
Social context (the need to communicate)
- Knowing the learner (interests, hobbies, sports)
- Flexibility (grouping, topics, timelines, etc.)
- Scaffolding learning (more explicit to more open-ended)
- Gradually releasing responsibility to the learner

HIGH YIELD FRENCH AS A SECOND LANGUAGE STRATEGIES (K-12)

- Creating opportunities for discussion and to communicate understanding (authentic learning opportunities)
- Connecting the learning to the student interest instead of "teaching the curriculum". (differentiation)
- Multiple opportunities to practice a concept and gain confidence. (feedback)
- Graphic and visual organizers (story maps, flow charts, Venn diagrams, hamburger, etc.)
- FUN! If I'm not having fun teaching it, students will definitely not enjoy learning about it!

6. Treasurer's Report (Dorothy Vernon Thaka & Shyla Hunter)

Account Balances		
1) TD Account: Major transactions (past 30 days)		
Mar 3 - Deposit	\$ 500	School Board - Community Engagement
Mar 29 - Deposit	\$ 645	Fundraising - Yoga Night
Mar 29 - Deposit	\$ 200	Fundraising - Dominos Pizza
TD Account Balance:	\$ 82,380	
2) School Cash Online Balance:		
Pizza day account:	-	
Movie Night account:	-	
Online donation account:	2,540	
Total Accounts Balance:	\$ 84,920	
Commitments/Allocations:		
Playground Allocations	75,000	
Total Commitments/Allocations:	\$ 75,000	
Total Funds available (Acct. Balances - Comm./Allocs.)	\$ 9,920	
Operating Expenses	\$ 195	
KHPSFINANCE@GMAIL.COM		

7. Fundraising (Emilie Williams)

Updates from March:

Domino's Pizza Night (March 10th)

- Delivery was a great new addition
- We raised \$200

Family Virtual Yoga (with Tatianna Wu at TG Physiotherapy) (March 24th)

- Amazing to see families participating (about 20 joined)
- We raised \$645!

April activities –

Recipe Book Art Contest on NOW!

Our recipe Book has 26 recipes!

Selling add-ons and Advertising for our Mother's Day Fundraiser

May activities –

Mother's Day Self-Care – Yoga, deluxe Bath Shop, Eye Pillows and Starbucks Draw

Selling Recipe Book

More Restaurant Nights?

Maple syrup? Do we want to go ahead?

Stanley's farm: Put on hold for this year. Look for better arrangement for next year

PIC grant – drive-in movie?

Stephanie will be following up, no answer yet.

Mc Donald's are not offering fund raisers including many other chain restaurants.

Suggestion for ice-cream shop: Brett's.

Send fundraising ideas to:

emiliedwilliams@gmail.com

8. PRO Grant virtual speaker night – Parents for Diversity (Stephanie Desjardins)

We have been approved to join the Ottawa Carleton Virtual. Parents for Diversity: May 21, 7pm. We need to advertise/promote to our parents regarding the session.

Action point for Stephanie: May 21st is the Friday before the long weekend. Might need to inform the organizer to check the date if they are missing the fact.

9. New Business (Shari Fisher)

- Principal Profile – please send email addresses – will circulate tomorrow – send feedback / discuss at next meeting
- Constitution review – volunteer: Shyla Hunter

**Send email to the new council email address if you haven't done it yet.
khpsschoolcouncil2@gmail.com**

10. Adjournment and next meeting (Shari Fisher)

Shari moved to adjourn the meeting at 8:05, seconded by Stephanie.

Next meeting: May 4, 2021

ACTION ITEMS

	ITEM	RESPONSIBLE	STATUS
1	Volunteer for Lunch Program Coordinator	Shari Fisher	Done
2	Information re: accounting software	Dorthy Vernon Thaka	Done
3	School Yard Development – seek help on FB coordinating the project	Shari Fisher	Done
4	School Yard Development - reach out to Board	Pauline McKenna	Done
5	City Tree Grant Application	Stephanie Desjardins	Active - Spring
6	Fundraising ideas for 2020-21	Ana Popescu Emilie Williams	Ongoing
7	Share information regarding School Yard Development Project	Shari Fisher Anthony Rumsey	Ongoing
8	PRO Grant virtual speaker night - Inform the organizer to check the date if they are missing the fact May 21st is the Friday before the long weekend	Stephanie Desjardins	May
9	Constitution review	Shyla Hunter	May